

**Confiscated Assets Fund:** The purpose of asset forfeiture is to disrupt criminal activity by confiscating assets that potentially could have been beneficial to the individual or organization who is involved in criminal activity. Confiscated assets are used to fund specific law enforcement activities. The Brookhaven Police Department (BPD) currently has an officer assigned to the Homeland Security Investigations Task Force and one assigned to the Drug Enforcement Agency at the airport. These officers facilitate communications between the Department of Justice, Department of Treasury, and the Brookhaven Police Department on all asset forfeitures.

***Budget***

<b>Confiscated Assets Fund</b>	<b>2021 Actual</b>	<b>2022 Actual</b>	<b>2023 Revised</b>	<b>2024 Adopted</b>	<b>\$ Variance</b>	<b>% Variance</b>
Revenues	\$159,365	\$199,047	\$70,185	\$200,000	\$129,815	185.0%
Police Expenditures	\$31,473	\$261,568	\$70,185	\$200,000	\$129,815	185.0%

Please see the Revenue and Expense Detail section of this budget document for revenue and expense detail

***2022 Recap***

Brookhaven Police continued 2021 initiatives with a fully operational drone program that was internationally recognized. This program assisted both the Police Department and North Metro SWAT with deployment of aerial and tactical support. In 2022, additional drones and support equipment were purchased to expand the unit.

The Brookhaven Police Department increased the number of filled positions within the North Metro SWAT from six to seven, which was financially supported by this fund.

The Police Department used confiscated assets funding for the “Implicit Bias/Cultural Awareness” training for all employees.

***2023 Initiatives***

The Brookhaven Police Department is enhancing the firearms proficiency of all K-9 officers by providing Glock 34 handguns with red dot optics. By equipping officers with red dots, they are capable of firing more accurately while controlling the police K-9.

The Police Department upgraded equipment for the SWAT operators and purchased additional equipment that allowed the Brookhaven operators to be fully compliant with National Tactical Officers Association (NTOA) standards for tier one SWAT teams.

Brookhaven Police is currently equipping departmental rifles with suppressors to safeguard the hearing of the officers utilizing the rifles.

The Department continues to expand the “Implicit Bias/Cultural Awareness” training program for all employees. This training aligns with the recommendations of the Social Justice, Race and Equity Commission.

**2024 Budget Adjustments and Initiatives**

The 2024 Adopted Budget for the Confiscated Assets Fund totals \$200,000 and reflects an increase of \$129,815 or 185% from the 2023 Revised Budget.

The Brookhaven Police Department (BPD) is enhancing the proficiency of all sworn personnel as well as Citizens on Patrol with the future use of a Virtual Reality Simulation system that offers empathy scenarios, as well as many others training tactics. The TASER portion of this training allows for officers to deploy more than two cartridges of TASER training, instead of the two current cartridge deployment of a regular TASER.

The BPD is upgrading equipment for the SWAT operators and purchasing additional equipment that will allow the Brookhaven operators to maintain and increase full compliance with National Tactical Officers Association (NTOA) standards for tier one SWAT teams.

The BPD will continue to expand its award winning and internationally recognized drone program and unit with additional drone hardware and operators.

The Brookhaven Police Department will be implementing the Public Order Response Team which will be responsible for addressing civil disorder in the community as well as neighboring jurisdictions. The department will be contacting other North Dekalb agencies to coordinate efforts through a mutual aid agreement.

**2023-2027 Fund Projection**

	2023	2024	2025	2026	2027
Beginning Balance	\$604,080	\$604,080	\$404,080	\$404,080	\$404,080
Revenues/Approp. FB	70,018	200,000	70,000	70,000	80,000
Expenditures	70,018	200,000	70,000	70,000	80,000
Ending Balance	\$604,080	\$404,080	\$404,080	\$404,080	\$404,080

Beginning Fund Balance from 2022 CAFR – Page 56

Contact Information: Brandon Gurley – Chief of Police (404) 637-0600  
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**Streetlight Special Revenue Fund:** The Streetlight Special Revenue Fund was established to facilitate the installation, maintenance, and operation of streetlights within the public right-of-way. The revenues of the fund are collected from the annual Streetlight Special Assessment Fee which is billed and collected through the property tax bill. The streetlight fee is assessed based on a unit rate per right-of-way frontage foot. The streets in the City with streetlights are divided into streetlight districts with each district having its own rate based on the cost of the streetlights and the length of the streets within the district. The rates range from \$0.40 per frontage foot to \$2.12 per frontage foot. The assessment and the fund are managed by the Public Works Department.

The installation and maintenance of the streetlights is performed by the Georgia Power Company, which owns the lights, and is billed to the City, along with the cost of power, on a monthly basis as part of an established lease fee for each light.

***Budget and Staffing***

<b>Streetlight Special Revenue Fund</b>	<b>2021 Actual</b>	<b>2022 Actual</b>	<b>2023 Revised</b>	<b>2024 Adopted</b>	<b>\$ Variance</b>	<b>% Variance</b>
<b>Revenues</b>						
Assessment Fee Revenue	\$430,637	\$363,957	\$452,000	\$452,000	\$0	0.0%
Appropriate Reserve	0	0	127,000	0	(127,000)	(100.0%)
Transfer from General Fund	0	0	10,500	0	(10,500)	(100.0%)
<b>Total Revenue</b>	<b>\$430,637</b>	<b>\$363,957</b>	<b>\$589,500</b>	<b>\$452,000</b>	<b>(\$137,500)</b>	<b>(23.3%)</b>
<b>Expenditures</b>						
Non-Personnel Services	\$490,018	\$344,356	\$589,500	\$452,000	(\$137,500)	(23.3%)

Please see the Revenue and Expense Detail section of this budget document for revenue and expense detail.

***2022 Recap***

The Public Works Department began investigating the consolidation of all of the street light districts into one. Additionally, as part of the Sustainable Brookhaven program, the City reviewed the possibility of converting streetlights to LED citywide with Georgia Power. Based on the analysis, it was determined that citywide conversion is not cost effective at this time and will be reviewed again at some point in the future in smaller study areas.

***2023 Initiatives***

The Public Works Department continued investigating the consolidation of all of the street light districts into one.

**2023 Budget Adjustments and Initiatives**

The 2024 Adopted Budget for the Streetlight Special Revenue Fund totals \$452,000 and reflects a decrease of \$137,500 or 23.3 percent from the 2023 Revised Budget. The decrease is due to expenses being paid in 2023 that were attributable to 2022.

The Public Works Department will make a recommendation to the City Council in 2024 for any adjustments needed to the Streetlight Special Assessment Fee. This analysis will ensure that the annual recurring expense will be in balance with the annual revenue.

The Public Works Department will continue with investigating the possibility of consolidating all of the street light districts into one for simplicity and billing purposes.

**2023-2027 Fund Projection**

Street Light Fund	2023	2024	2025	2026	2027
Beginning Balance	\$211,207	\$84,207	\$84,207	\$84,207	\$84,207
Revenues/Approp. FB	294,086	452,000	470,000	480,000	490,000
Expenditures	589,500	452,000	470,000	480,000	490,000
Ending Balance	\$84,207	\$84,207	\$84,207	\$84,207	\$84,207

Beginning Fund Balance from 2022 CAFR – Page 56

Contact Information: Don Sherrill, Public Works Director (404) 637-0540

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**Enhanced 911 Special Revenue Fund:** Via the City’s contract with the Chattahoochee River 911 Authority (ChatComm), City and County Public Safety agencies are provided with communications services using state-of-the-art equipment, effective ongoing training, caring and dedicated employees actively seeking ways to improve. This includes: (1) providing timely, lifesaving assistance in all emergencies, (2) handling non-emergency calls efficiently, and (3) providing accurate information to internal and external callers.

Funding for these services is provided via a monthly charge of \$1.50 on all telephone and communications services provided within the City.

***Budget***

<b>Enhanced 911 Revenue Fund</b>	<b>2021 Actual</b>	<b>2022 Actual</b>	<b>2023 Revised</b>	<b>2024 Adopted</b>	<b>\$ Variance</b>	<b>% Variance</b>
<b>Revenues</b>						
E911 Fees	\$1,318,746	\$1,332,678	\$1,260,000	\$1,530,647	\$270,647	21.5%
Transfer In from General Fund	100,000	207,020	207,020	0	(207,020)	0.0%
Reserves	0	0	42,210	0	(42,210)	(57.8%)
<b>Total</b>	<b>\$1,418,746</b>	<b>\$1,539,698</b>	<b>\$1,509,230</b>	<b>\$1,530,647</b>	<b>\$21,417</b>	<b>1.4%</b>
<b>Expenditures</b>						
Operating Costs	\$1,411,095	\$1,453,706	\$1,509,230	\$1,530,647	\$21,417	1.4%

Please see the Revenue and Expense Detail section of this budget document for revenue and expense detail.

***2022 Recap***

The 2022 budget provided for the funding of the ChatComm system in accordance with the agreement approved in 2019.

***2023 Initiatives***

The 2023 budget provides funding for the required payments to the ChatComm system in accordance with the agreement approved in 2019. The 2023 budget initiated the use of Live911. Live911 provides a livestream of 911 calls directly to first responders for improved situational awareness and faster response times. Live911 bridges the gap between a 911 caller and officers in the field with proximity based, real time monitoring.

***2024 Budget Adjustments and Initiatives***

The 2024 Adopted Budget for the Enhanced 911 Special Revenue Fund totals \$1,530,647 and reflects an increase of \$21,417, or 1.4 percent from the 2023 Revised Budget. The fund forecasts an additional \$100,000 in 911 fees and \$170,647 in School Zone Traffic fines. This fund also receives revenue from false alarm fines in the amount of \$60,000. The subsidy from the General

Fund of \$207,020 has been discontinued. The 2024 Adopted Budget continues funding for Live911. The current contract is for a five-year period and will end in 2024.

**2023-2027 Fund Projection**

	2023	2024	2025	2026	2027
Beginning Balance	\$409,981	\$366,771	\$366,771	\$366,771	\$366,771
Revenues/Approp. FB	1,302,210	1,530,647	1,600,000	1,650,000	1,700,000
Transfer from General Fund	207,020	0	0	0	0
Expenditures	1,509,230	1,530,647	1,600,000	1,650,000	1,700,000
Ending Balance	\$366,771	\$366,771	\$366,771	\$366,771	\$366,771

Beginning Fund Balance from 2022 CAFR – Page 56

The City encourages residents to sign up for **BROOKHAVEN ALERT**, a free service to get notifications from state and local authorities like weather, traffic, and other emergencies. The website is located at [www.BrookhavenGA.gov/BrookhavenAlert](http://www.BrookhavenGA.gov/BrookhavenAlert) or download the Smart911 app.

Monthly performance data may be found on the City of Brookhaven website at: <https://brookhavenga.gov/citymanager/page/monthly-departmental-reports>.

Contact Information: Brandon Gurley – Chief of Police (404) 637-0600

[Brandon.Gurley@BrookhavenGA.gov](mailto:Brandon.Gurley@BrookhavenGA.gov)

**Grants Fund:** The Grants fund provides a transparent record of supplemental funding from all sources as well as local match requirements. The fund serves as an important reporting tool for the “Single Audit,” required under the Federal Office of Management and Budget (OMB) Rule A-133. The audit analyzes the City’s expenditure of all federal funds and is submitted annually to the Federal Audit Clearinghouse. Since function is managed by the Strategic Partnerships Director.

The vast number of grants awarded are reimbursement funding arrangements. The designated agency will reimburse the City for funding expended. For purposes of clarity, grants are always budgeted in the year in which they are awarded, regardless of multi-year parameters and the year in which funding is spent.

***Budget and Staffing***

Grants Fund	2021 Actual	2022 Actual	2023 Revised	2024 Adopted	\$ Variance	% Variance
<b>Revenue</b>						
Federal	\$766,706	\$756,633	\$2,480,407	\$324,527	(\$2,155,880)	(86.9%)
State Grants	563,037	453,805	463,293	491,503	28,210	6.1%
Other	2,575	532	1,761,009	0	(1,761,009)	(100%)
Total	\$1,332,318	\$1,210,970	\$4,704,709	\$816,030	(\$3,888,679)	(82.7%)
<b>Expenditures</b>						
Public Safety	\$57,843	\$81,343	\$2,619,104	\$0	(\$2,619,104)	(100.0%)
Comm. Dev (CDBG)	0	123,535	1,168,507	324,527	(843,980)	(72.2%)
Transfer to CIP Fund	1,145,167	584,075	917,098	0	(917,098)	(100.0%)
Transfer to SPLOST II Fund	0	0	0	491,503	491,503	100.0%
Transfer to Stormwater Fund	322,164	54,682	0	0	0	0.0%
Transfer to General Fund	69,570	(5,401)	0	0	0	0.0%
Total	\$1,594,744	\$838,234	\$4,704,709	\$816,030	(\$3,888,679)	(82.7%)
<b>Staffing</b>	0.0	1.0	2.0	2.0	0.0	-

*Note: As the Grants Budget is amended only upon receipt of final award notice from the granting agency, variances are expected to be negative at the outset of the fiscal year. Please see the Revenue and Expense Detail section of this budget document for revenue and expense detail.*

## 2022 Recap

In 2022, Brookhaven received \$750,000 in federal Community Policing grant funding in a highly competitive program to add six full-time officers. In order to manage increasing timeliness and compliance requirements regarding the various grants received by the City, the City added the position of Grants Project Administrator in the 4<sup>th</sup> quarter. Staff continued to advance the 2021 Community Development Block Grant (CDBG) Action Plan and received approval for the 2022 CDBG Action Plan.

## 2023 Agency Awards

2023 Awarded Funding			
Agency	Source	Amount	Brookhaven Commitment
Georgia Department of Transportation LMIG – Budgeted in CIP Fund <ul style="list-style-type: none"> <li>Local Road Paving Subsidy</li> </ul>	State	\$468,293	\$148,488
US Department of Transportation FHWA <ul style="list-style-type: none"> <li>Peachtree Creek Greenway (PCG) <b>Phase II</b> Preliminary Engineering</li> </ul>	Federal	\$560,000	\$140,000
US Department of Transportation FHWA <ul style="list-style-type: none"> <li>PCG <b>Phase II</b> Right-of-Way</li> </ul>	Federal	\$4,559,544	\$1,139,886
US Department of Transportation FHWA <ul style="list-style-type: none"> <li>PCG <b>Phase III</b> Preliminary Engineering</li> </ul>	Federal	\$800,000	\$200,000
US Department of Transportation FHWA <ul style="list-style-type: none"> <li>Vehicular Bridge Buford Hwy to Chantilly Rd</li> </ul>	Federal	\$700,000	\$175,000
US Department of Transportation FHWA <ul style="list-style-type: none"> <li>Ashford Dunwoody Rd at Windsor Pkwy Preliminary Engineering</li> </ul>	Federal	\$120,000	\$30,000
Community Development Block Grant <ul style="list-style-type: none"> <li>2023 Action Plan</li> </ul>	Federal	\$324,527	\$0
2023 US DOJ Edward Byrne JAG <ul style="list-style-type: none"> <li>Automated Identification Equipment</li> </ul>	Federal	\$22,192	\$0
2023 US DOJ Office of Community Policing <ul style="list-style-type: none"> <li>Law Enforcement Mental Health &amp; Awareness</li> </ul>	Federal	\$147,924	\$0
2023 Georgia Community & Violence Reduction <ul style="list-style-type: none"> <li>Technology</li> </ul>	Federal	\$1,301,289	\$0
2023 Georgia Community & Violence Reduction <ul style="list-style-type: none"> <li>Mobile Community Engagement Hub</li> </ul>	Federal	\$347,542	\$0
2023 Metropolitan Atlanta Regional Transit Agency <ul style="list-style-type: none"> <li>Top End Transit Planning &amp; Outreach</li> </ul>	Regional	\$250,000	\$0
<b>Total</b>		<b>\$9,569,311</b>	<b>\$1,833,374</b>

**Note:** Peachtree Creek Greenway Phase II (Atlanta/Brookhaven border to North Druid Hills Road); Peachtree Creek Greenway Phase II (Briarwood Road to Brookhaven/Chamblee border).



### **2023 Budget Adjustments and Initiatives**

With passage of the Bi-partisan Infrastructure Act and the Inflation Reduction Act, a primary 2023 initiative was to work closely with department heads to identify and proactively seek funding for eligible, competitive projects. In 2023, the City realized a 290% increase in grant funded projects. While the majority of the increase was in Federal Highway funding, Public Safety realized significant growth, receiving highly competitive funding for Community Safety, Outreach, and Law Enforcement Mental Health initiatives.

The CDBG Project Administrator successfully took on the role of CDBG Federal Program Administrator and made significant progress in completing Environmental Reviews and overseeing federal bid management for all funded projects in the 2021 and 2022 Action Plans, as well as securing federal approval for the 2023 Plan.

### **2024 Initiatives**

In 2024, Strategic Partnerships will have two high-level areas of focus. A priority is to accelerate CDBG project execution, (launching the City’s priority early childcare assistance program) and bringing potable water to the Peachtree Creek Greenway. Additionally, as the City’s federally funded transportation projects mature, these projects will be entering right-of-way and construction phases over the next 12-36 months. Staff will focus on securing federal match funding so that those critical projects will be delivered on schedule. Strategic Partnerships will continue to leverage training opportunities for staff and federal opportunities and ensure that accompanying regulations are adjusted. Opportunities for sustainable energy initiatives are anticipated to see growth as well.

### **2024 Agency Award Notifications**

<b>2024 Awarded Funding</b>			
Agency	Source	Amount	Brookhaven Commitment
Georgia Department of Transportation LMIG <ul style="list-style-type: none"><li>Local Road Paving Subsidy</li></ul>	State	\$491,503	\$147,450
Community Development Block Grant <ul style="list-style-type: none"><li>Estimated Congressional Funding for 2022 Action Plan (estimate based on 2022 Award)</li></ul>	Federal	\$324,527	\$0
Total		\$816,030	\$147,450

**Note:** It is anticipated that the Brookhaven Commitment portion would come from targeted projects that have been appropriated in the Capital Improvement Fund.

### **Transportation Improvement Plan (TIP) Funding**

TIP awards are federally funded transportation projects adopted by the Atlanta Regional Commission (ARC) and managed by the City of Brookhaven in conjunction with the Georgia

Department of Transportation. Below are multi-year estimates, subject to the annual federal budget reconciliation process and regional and local milestones. Regional funding is reviewed quarterly and opportunities for adding new projects or significant phase increases arise approximately every 24 months. The City also applies for funding directly from the U.S. Department of Transportation. If awarded, this funding is added to the TIP awards and will advance projects in the same manner.

**Ongoing TIP Project Budgets**

<b>TIP Project DK-452 Federal Fiscal Year</b>	<b>Ashford Dunwoody at Windsor Pkwy</b>	<b>Surface Transportation Block Grant</b>	<b>Brookhaven Commitment</b>
2019-2023	Preliminary Engineering	\$560,000	\$140,000
2023	ROW	\$320,000	\$80,000
2025 TIP Application 2024	Construction	\$0	\$1,900,000

Project DK-452 is an intersection improvement project located at Ashford Dunwoody Road and Windsor Parkway. This project includes an 8 to 10 foot shared use path on the east side of Ashford Dunwoody Road along approximately 0.2 miles of the Peachtree Golf Club property. Additional complete street elements are planned for the western side of Ashford Dunwoody Road between Oglethorpe Drive and 0.1 miles north of Windsor Parkway, The project will also tie into Lanier Drive on the west with a adopted 10-foot shared use path on the south side of Windsor Parkway.

<b>TIP Project DK-381 Federal Fiscal Year</b>	<b>Peachtree Creek Greenway Phase II</b>	<b>Federal Transportation Alternatives</b>	<b>Brookhaven Commitment</b>
2019-2023	Preliminary Engineering	\$1,040,000	\$260,000
2023	Right-of-Way	\$459,544	\$1,139,886
2025 TIP Application 2024	Utilities & Construction	\$2,891,544	\$16,714,239

Project DK-381 will complete Brookhaven’s portion of the Peachtree Creek Greenway (PCG) between North Druid Hills Road and the Atlanta city line. It will connect with Phase I of the Greenway from North Druid Hills Road and Briarwood Road. The PCG is a component of the regionally planned 12.3-mile multi-use trail that will connect Brookhaven to Path 400, the Southeast Trails and the Atlanta Beltline.

<b>TIP Project DK-454 Federal Fiscal Year</b>	<b>Peachtree Creek Greenway Phase III</b>	<b>Federal Commitment</b>	<b>Brookhaven Commitment</b>
2021-23	Preliminary Engineering	\$1,280,000	\$320,000
2025	Right-of-Way	\$2,120,000	\$530,000

*Note: ROW not reflected in 2024 awards chart as anticipated to move to 2025.*

Project DK-454 is working towards design and engineering of Phase III of the Peachtree Creek Greenway from Clairmont Road to Briarwood Road. It is the final segment of Brookhaven’s portion of this multi-use trail. PE added tasks and funding are beginning in 2023, with anticipated completion in 2024. \$2,120,000 towards right-of-way purchase is anticipated to be moved to the 2025 Federal Fiscal Year.

Contact Information: Patricia Hansen, Strategic Partnerships Director (770) 853-4720  
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**Special Tax District:** In an area or “special district” bounded by interstate I-85 on the west, Briarcliff Road on the east, and bisected by North Druid Hills Road, the Brookhaven Police Department provides for the safety and security of residents, businesses and the general public while on or in any property or facility therein. A dedicated patrol beat serves to deter crime, protect property, preserve the peace, and enforce all applicable federal, state, and local laws within its jurisdiction. The cost of these 24 hour/7 days a week patrol services are funded by the imposition of additional property taxes, negating any additional cost of services to the balance of City property owners. This Special Tax District provides for development and other services such as code enforcement and needed infrastructure improvements.

Beginning in 2016, district property owners remit a tax of 6.45 mills or (\$6.45 for every \$1,000 of real property value), which is in addition to the 2.74 mills or (\$2.74 for every \$1,000 of real property value) every City property owner remits.

***Budget and Staffing***

	<b>2021 Actual</b>	<b>2022 Actual</b>	<b>2023 Revised</b>	<b>2024 Adopted</b>	<b>\$ Variance</b>	<b>% Variance</b>
<b>Revenues</b>						
Property Taxes	\$951,736	\$855,067	\$1,350,000	\$1,443,066	\$93,066	6.9%
Reserves	0	0	280,000	0	(280,000)	(100.0%)
<b>Total</b>	<b>\$951,736</b>	<b>\$855,067</b>	<b>\$1,630,000</b>	<b>\$1,443,066</b>	<b>(\$186,934)</b>	<b>(11.5%)</b>

	<b>2021 Actual</b>	<b>2022 Actual</b>	<b>2023 Revised</b>	<b>2024 Adopted</b>	<b>\$ Variance</b>	<b>% Variance</b>
<b>Expenditures</b>						
Public Safety Services	\$947,035	\$855,067	\$1,000,000	\$1,000,000	\$0	0.0%
Contingency	0	0	0	443,066	443,066	N/A
Public Works	0	0	630,000	0	(630,000)	(100.0%)
<b>Total</b>	<b>\$947,035</b>	<b>\$855,067</b>	<b>\$1,630,000</b>	<b>\$1,443,066</b>	<b>(\$186,934)</b>	<b>(11.5%)</b>

Please see the Revenue and Expense Detail section of this budget document for revenue and expense detail.

### **2022 Recap**

The adopted millage was maintained at 6.45 for 2022. In 2022, conceptual design work was initiated for the Interstate 85 Vehicular Bridge and the Interstate 85 Pedestrian Bridge.

### **2023 Initiatives**

The adopted millage was maintained at 6.45 for 2023. Forecasted revenue is expected to exceed the 2023 budget leading to a greater year end reserve balance. The City will continue the evaluation of the needs of the district with respect to public services and infrastructure.

In 2023, design contract was issued for the Interstate 85 pedestrian bridges (\$543,000). The pedestrian bridge work including construction will utilize local funds. Additionally, local and federal (\$700,000) sources will be utilized for the Interstate 85 vehicular bridge, which was in the project initiation phase with GDOT in 2023.

### **2024 Budget Adjustments & Initiatives**

The adopted millage of 6.45 for 2024 remains unchanged from 2023. This millage rate will generate \$1,443,066 in revenue to be expended for the benefit of the district. The City will continue the evaluation of the needs of the district with respect to public services and infrastructure. There are no planned service level changes anticipated for 2024.

In 2024, design will continue for the Interstate 85 pedestrian bridge. The Interstate 85 vehicular bridge will move into the concept and environmental study phases, with a budgeted design contract amount of \$875,000.

### **2023-2027 Fund Projection**

	2023	2024	2025	2026	2027
Beginning Balance	\$13,630	\$13,630	\$459,696	\$1,109,696	\$2,259,696
Revenues/Approp FB	1,630,000	1,443,066	1,450,000	1,550,000	1,650,000
Expenditures	1,630,000	1,000,000	800,000	800,000	800,000
Ending Balance	\$13,630	\$459,696	\$1,109,696	\$2,259,696	\$3,709,696

Beginning Fund Balance from 2022 CAFR – Page 56

Note: Revenue for 2023 is anticipated to come in greater than currently budgeted due to property tax appeals.

Contact Information: Steven Chapman, Deputy City Manager (404) 637-0620

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**LaVista Park Special District:** On December 10, 2019, the City of Brookhaven approved the annexation of the geographic area of unincorporated DeKalb County known as LaVista Park, effective for ad valorem tax purposes December 31, 2019. The City of Brookhaven desired to improve and address deficiencies in the annexed area in an orderly manner. Per the City of Brookhaven Annexation Policy (Resolution RES 2019-09-05), the cost of addressing improvements and infrastructure deficiencies within annexed areas should not burden existing Brookhaven taxpayers. In 2020 the City of Brookhaven created a special tax district related to the 2019 annexation of the LaVista Park neighborhood.

***Budget and Staffing***

	<b>2021 Actual</b>	<b>2022 Actual</b>	<b>2023 Revised</b>	<b>2024 Adopted</b>	<b>\$ Variance</b>	<b>% Variance</b>
<b>Revenue</b>						
Property Taxes	\$414,342	\$432,134	\$225,123	\$0	(\$225,123)	(100.0%)
Transfer In from General Fund	1,025,123	0	0	0	0	N/A
Reserves	0	0	0	0	0	N/A
<b>Total</b>	<b>\$1,439,465</b>	<b>\$432,134</b>	<b>\$225,123</b>	<b>\$0</b>	<b>(\$225,123)</b>	<b>(100.0%)</b>

	<b>2021 Actual</b>	<b>2022 Actual</b>	<b>2023 Revised</b>	<b>2024 Adopted</b>	<b>\$ Variance</b>	<b>% Variance</b>
<b>Expenditures</b>						
Public Safety	\$0	\$0	\$0	\$0	\$0	N/A
Public Works	1,199,498	121,718	0	0	0	N/A
Parks and Recreation	0	0	0	0	0	N/A
Transfer Out for General Fund Loan Repayment	400,000	400,000	225,123	0	(\$225,123)	(100.0%)
<b>Total</b>	<b>\$1,599,498</b>	<b>\$521,718</b>	<b>\$225,123</b>	<b>\$0</b>	<b>(\$225,123)</b>	<b>(100.0%)</b>

Please see the Revenue and Expense Detail section of this budget document for revenue and expense detail.

***2020 Recap***

The 2020 budget was amended with the City Council’s adoption of a 3.50 millage rate. The Public Works Department constructed two City wayfinding monuments: one at Sheridan Drive and the other at LaVista Road at the Atlanta/Brookhaven line. Funding for these monuments was provided by the City’s General Fund.

The Public Works Department completed mapping, inspection and assessment of sidewalks and street signs in LaVista Park. The inspection identified several ramps and sidewalk sections that do not meet ADA standards. As a result of the assessment, the Public Works Department completed all necessary sidewalk repair and constructed ramps to meet ADA standards in August 2020. Additionally, in 2020, initial startup equipment was purchased for the additional Police staffing.

### **2021 Recap**

The continuation of the 3.50 millage rate was adopted. The following improvements were made with this funding.

#### **Street Paving**

The following streets, totaling 5.04 lane miles, have been paved in the LaVista Park Special District.

- Brook Valley Lane
- Brook Forest Drive
- Citadel Drive
- Longwood Trace
- Mayfair Drive
- Merriman Lane
- Sheridan Court
- Vista Valley Drive
- Wild Creek Trail

The cost of this work was approximately \$1.2 million and was funded with an advance from the General Fund, with repayment from the LaVista Park Special District in 2021 – 2023.

### **2021 Stormwater Infrastructure Projects**

The Public Works Department identified several stormwater infrastructure improvement projects in LaVista Park. The following drainage projects have been completed.

- 1440 & 1443 Brook Valley Lane Drainage infrastructure rehabilitation
- 1169 & 1166 Wild Creek Trail Drainage infrastructure rehabilitation
- Merriman Lane Drainage infrastructure rehabilitation (2022)
- Bernadette Lane Drainage infrastructure rehabilitation
- Mayfair Lane Drainage infrastructure rehabilitation
- LaVista Park Discharge weir rehabilitation

All Stormwater infrastructure projects in LaVista Park are funded from the Stormwater Fund.



### **2022 Budget**

The 2022 budget finalized the infrastructure improvements in the district and continued to pay down the General Fund Advance. This fund was audited in 2022 for a final determination of costs directly related to work in the district.

### **2023 Adjustments and Initiatives**

The 2023 budget of \$225,123 represents a decrease of \$437,105 or 66.0 percent from the 2022 revised budget. This decrease represents the final payment of the General Fund Advance and will be the final year for ad valorem taxation for the district. The table below details the repayment schedule for the interfund loan provided from the General Fund to the LaVista Park Special District Fund. The millage rate for this district decreased from the fiscal 2022 rate of 0.35 mills to 0.17 mills for 2023.

### **2020-2023 Fund Projection**

To complete the projects listed in 2021, this fund received a loan from the General Fund. The table below forecasts the future revenue and loan repayment in the fund. Based on the current forecast, the loan will be repaid during 2023. This fund will no longer require its dedicated millage beginning with the 2024 tax bill and will be sunset.

	2020	2021	2022	2023
Beginning Balance	\$0	\$319,914	\$159,880	\$70,296
Revenues	405,878	414,341	432,134	225,123
Expenditures	85,964	1,199,498	121,718	0
General Fund Loan	0	1,025,123	0	0
General Fund Repayment	0	400,000	400,000	225,123
Balance in Fund	\$319,914	\$159,880	\$70,296	\$0
Balance remaining on General Fund Loan	\$0	\$625,123	\$225,123	\$0

Beginning Fund Balance from 2020 CAFR – Page 69

Beginning Fund Balance from 2021 CAFR – Page 67

Beginning Fund Balance from 2022 CAFR – Page 56

Detailed information on the LaVista Park Annexation legislation and policy can be found on the City of Brookhaven official website at:

<https://www.brookhavenga.gov/citymanager/page/lavista-park-annexation-special-tax-district>

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**Hotel Motel Tax Fund:** By state law, revenue from the Hotel Motel tax is used to strengthen the positive awareness of the City as a convention and visitor destination, increase revenues and stimulate economic development and growth for the community. This includes driving demand for Brookhaven area product(s) in the cultural, recreation, entertainment and travel marketplaces to create jobs; stimulate revenue streams for locally owned businesses, and help fuel increases in tax revenues which are invested back into improving neighborhoods, parks, City infrastructure, and recreational programs.

Upon incorporation of the City in December 2012, the City initially assumed the DeKalb County Hotel Motel tax rate for five percent, or five-cents on every dollar expended on lodging at the hotels and motels in the City of Brookhaven. State law provides that sixty percent, or three cents of the five cents, may be transferred to the City’s General Fund for “unrestricted” purposes. The remaining forty percent, or two-cents of the five-cents, must be expended on the promotion of events or marketing of activities.

During 2017, the City was granted through state legislation, the ability to increase the tax rate to eight percent, raising the rate to eight cents on every dollar expended on lodging. The new state law requires, fifty percent (1.5 cents of the 3-cent increase) must be used to promote tourism. The remaining fifty percent can be used to develop facilities or attractions that further City promotion and tourism. By resolution, the City Council has dedicated this portion of the rate increase to the construction of the Peachtree Creek Greenway.

**Budget**

<b>Hotel Motel Tax Fund</b>	<b>2021 Actual</b>	<b>2022 Actual</b>	<b>2023 Revised</b>	<b>2024 Adopted</b>	<b>\$ Variance</b>	<b>% Variance</b>
<b>Revenue</b>						
Hotel/Motel Tax	\$2,277,493	\$2,740,101	\$3,589,237	\$3,631,714	\$42,477	1.2%
<b>Expenditures</b>						
Transfer to BCVB	996,403	1,198,794	1,570,291	1,589,018	18,727	1.2%
Transfer to Debt Service Fund	427,030	513,769	672,982	680,732	7,750	1.2%
Transfer to General Fund	854,060	1,027,538	1,345,964	1,361,964	16,000	1.2%
<b>Total</b>	<b>\$2,277,493</b>	<b>\$2,740,101</b>	<b>\$3,589,237</b>	<b>\$3,631,714</b>	<b>\$42,477</b>	<b>1.2%</b>

Please see the Revenue and Expense Detail section of this budget document for revenue and expense detail.

### ***2022 Recap***

The 2022 revenue made a substantial recovery from the suppressed levels due to the COVID-19 pandemic affecting the travel industry in Brookhaven and worldwide in 2021. The City monitored the revenue impact on a monthly basis and made the necessary financial adjustments during the course of the year.

### ***2023 Initiatives***

The 2023 revised revenue reflects the current expectations for the travel industry in Brookhaven and worldwide. The estimates reflect an environment almost equivalent with fiscal year 2019, before the impact of the COVID-19 pandemic.

Per state law, and an Intergovernmental Agreement with the Brookhaven Facilities Authority, \$672,982 is budgeted to be transferred in 2023 to the Debt Service Fund for debt service payments for the revenue bonds supporting the construction of the first phase of the Peachtree Creek Greenway.

### ***2024 Budget Adjustments & Initiatives***

The 2024 Adopted Budget totals \$3,631,714 which is an increase of \$42,477 or 1.2 percent from the 2023 Revised Budget. The 2024 increase in revenue projects travel and hotel room demand and rates.

This budget accounts for the inflow of Hotel/Motel tax revenue and the three outflows, to the General Fund, Brookhaven Convention and Visitors Bureau (BCVB), and the Debt Service Fund.

Per state law, and an Intergovernmental Agreement with the Brookhaven Facilities Authority, \$680,732 is budgeted to be transferred to the Debt Service Fund for debt service payments for the revenue bonds supporting the construction of the first phase of the Peachtree Creek Greenway.

**2023-2027 Revenue and Expenditure Forecast**

<b>Hotel Motel Tax Fund</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>
<b>Sources of Funds</b>					
Hotel Motel Revenues	\$3,589,237	\$3,631,714	\$3,800,000	\$4,000,000	\$4,000,000
<b>Uses of Funds</b>					
Payment to BCVB	\$1,570,291	1,589,018	\$1,662,500	\$1,750,000	\$1,750,000
Transfer to Debt Service	672,982	680,732	712,500	750,000	750,000
Transfer to General Fund	1,345,964	1,361,964	1,425,000	1,500,000	1,500,000
<b>Total</b>	<b>\$3,589,237</b>	<b>\$3,631,714</b>	<b>\$3,800,000</b>	<b>\$4,000,000</b>	<b>\$4,000,000</b>

NOTE: This fund will maintain a zero (\$0) fund balance. All proceeds from the collection of Hotel/Motel Excise tax will be distributed according to Georgia State Statutes.

The City expends its Hotel/Motel revenue with Explore Brookhaven, the Brookhaven Convention and Visitors Bureau (BCVB). The BCVB is a 501 C6 and serves as the marketing arm for the City of Brookhaven. The BCVB provides professional tourism leadership and expertise for Brookhaven, and enhances the image, perception and success for tourism activities and economic opportunity in the City of Brookhaven.

For more information, go to [www.ExploreBrookhaven.com](http://www.ExploreBrookhaven.com)

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**Debt Service Fund:** The Debt Service Fund accounts for the payment of principal and interest as well as the related annual costs of the City’s long-term debt. Currently, the City’s long-term debt (City obligations greater than one year in length) consists of General Obligation and Revenue Bonds. Debt obligations currently accounted for include the following:

Debt Purpose	Initial Obligation	Terms	Balance 12/31/23	Balance 12/31/24
Purchase of Greenspace from DeKalb Peachtree Airport. This is a twenty (20) year loan financed through the Georgia Environmental Financing Agency (GEFA).	\$5,700,000	Issued:04/10/2017 Due: 04/01/2037 Rate 0.87% \$23,660 monthly \$500,000 principal forgiven	\$3,715,057	\$3,463,173
Financing for construction of the new Public Safety Building – General Obligation Bonds (SPLOST Revenue)	\$12,000,000	Issued: May 2018 Due: 07/2024 Rate: 2.75% Payment: January and July of each year	\$2,000,000	\$0.00
Financing for construction of Phase I of the Peachtree Creek Greenway – Revenue Bonds (Hotel/Motel Excise Tax revenue)	\$12,640,000	Issued: October 2018 Due: 07/2042 Rate: Variable 3.125 to 5% Payment: December of each year	\$11,415,000	\$11,150,000
Financing for the Park Bond Projects that were approved on the November 2018 ballot (Property Tax Revenue)	\$38,855,000	Issued: January 2019 Due: 07/2049 Rate: Variable 3.0 to 5.0% Payment: January and July of each year	\$36,490,000	\$35,660,000
Financing various SPLOST projects – General Obligation Bonds (SPLOST Revenue)	\$15,000,000	Issued: March 25, 2020 Due: 05/01/2024 Rate: 0.82% Payment: Monthly	\$1,553,928	\$0.00
Financing various projects for Special Service District - (Revenue Bond)	\$88,550,000	Issued: March 07, 2023 Due: 07/01/2053 Rate: 4.0 to 5.0% Payment: : January and July of each year	\$0.00	\$88,480,000

**Budget**

<b>Debt Service Fund</b>	<b>2021 Actual</b>	<b>2022 Actual</b>	<b>2023 Revised</b>	<b>2024 Adopted</b>	<b>\$ Variance</b>	<b>% Variance</b>
<b>Revenues</b>						
Real and Personal Property Taxes	\$2,196,839	\$2,185,896	\$2,166,100	\$2,166,600	\$500	0.0%
Transfer In from General Fund	0	82,887	0	0	0	N/A
Transfer In from Hotel/Motel Fund	427,030	513,769	672,982	680,732	7,750	1.2%
Transfer In from SPLOST Fund	5,957,078	5,902,078	5,847,078	3,612,117	(2,234,961)	(38.2%)
Transfer In from Stormwater Fund	0	0	283,923	283,924	1	0.0%
Transfer in from SSD Fund	0	0	5,091,570	0	(5,091,570)	(100.0%)
Debt Service Reserve Appropriation	0	0	440,153	5,091,570	4,651,417	1,056.8%
<b>Total</b>	<b>\$8,580,947</b>	<b>\$8,684,630</b>	<b>\$14,501,806</b>	<b>\$11,834,943</b>	<b>(\$2,666,863)</b>	<b>(18.4%)</b>

		<b>2022 Actual</b>	<b>2023 Revised</b>	<b>2024 Adopted</b>	<b>\$ Variance</b>	<b>% Variance</b>
<b>Expenditures</b>						
Principal	\$6,832,803	\$6,915,018	\$6,992,500	\$4,970,814	(\$2,021,686)	(28.9%)
Interest	2,248,625	2,114,563	2,417,736	6,864,129	4,446,393	183.9%
Fiscal Agent Fee	1,145	850	0	0	0	N/A
Reserve for Subsequent Year	0	0	5,091,570	0	(5,091,570)	(100.0%)
<b>Total</b>	<b>\$9,082,573</b>	<b>\$9,030,431</b>	<b>\$14,501,806</b>	<b>\$11,834,934</b>	<b>(\$2,666,863)</b>	<b>(18.4%)</b>

Please see the Revenue and Expense Detail section of this budget document for revenue and expense detail.

**2022 Recap**

The 2022 Budget included the transfers for the debt service as described above. All principal and interest payments were made in accordance with the debt schedules.

**2023 Initiatives**

In March 2023, the Brookhaven Urban Redevelopment Agency (URA) issued Series 2023A Revenue Bonds. The bonds were issued at a par amount of \$88,550,000 and interest rates ranging



from 4.0% to 5.0%. The proceeds of the bonds will be used to finance construction projects designated by the City Council and funded through the Special Service District.

The 2023 Revised Budget currently includes the transfers for the debt services as described above. As can be seen in the table above, the 2023 budget appropriated reserves from the Special Service District Fund in the amount of \$5,091,570 for the 2024 debt payment related to the Urban Redevelopment Agency Revenue Bond Series 2023.

**2024 Budget Adjustments and Initiatives**

The 2024 Adopted Budget includes the transfers for the debt service as described above. A transfer from the Stormwater Fund has fully replaced the use of the General Fund for payment of the Georgia Environmental Financing Agency (GEFA) loan payment in the amount of \$283,924.

	Ashford Forrest Preserve Greenspace Acquisition	Peachtree Creek Greenway	Public Safety Building, Transportation Projects, & Parks Asset Preservation	Park Improvements	City Centre, Pedestrian Connectivity & Greenspace Acquisition	
Issuing Authority / Agency	Georgia Environmental Financing Agency (GEFA)	Brookhaven Municipal Financing Authority	City of Brookhaven	City of Brookhaven	Brookhaven Urban Redevelopment Agency	<b>Total</b>
Original Principal	\$ 5,700,000	\$ 12,640,000	\$ 27,000,000	\$ 38,855,000	\$ 88,550,000	\$ 172,745,000
Outstanding Principal 12/31/23	\$ 3,715,057	\$ 11,415,000	\$ 3,553,928	\$ 36,490,000	\$ 88,550,000	\$ 143,723,985
Final Payment Year	2037	2042	2024	2049	2053	
Repayment Funding Source	Stormwater Fee	Hotel / Motel Tax	County Sales Tax	Property Tax	Property Tax	
Property Tax (Yes / No)	No	No	No	Yes	Yes	
Residential Property Impact (Yes / No)	Yes	No	No	Yes	No	

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**Stormwater Fund:** City Council established the Stormwater Fund to segregate revenues and expenses for the operation of the City’s Stormwater Utility including staffing, management, maintenance, operations, assessment, inspection, and capital improvements to publicly-owned stormwater facilities in the City. The revenues of the fund are collected from the Stormwater Utility Assessment Fee which is billed and collected through the annual property tax bill. The Stormwater Utility Fee for 2023 was assessed at a rate of \$8.92 per month (\$107.00 per year) per Equivalent Residential Unit (ERU). Single family residential properties and townhomes are assessed at one (1) ERU per parcel. Multi-family properties and condominiums are assessed at three-quarters (0.75) ERU per unit. Vacant lots are assessed at one-half (0.5) ERU per parcel. Non-residential properties are assessed at one (1) ERU for each 2,500 square feet of impervious area. The Public Works Department manages the Stormwater Fund.

***Budget and Staffing***

<b>Stormwater Fund</b>	<b>2021 Actual</b>	<b>2022 Actual</b>	<b>2023 Revised</b>	<b>2024 Adopted</b>	<b>\$ Variance</b>	<b>% Variance</b>
<b>Revenues</b>						
Assessment Fee Revenue	\$3,356,816	\$3,549,117	\$3,815,385	\$4,028,000	\$212,615	5.6%
Transfers In/Other Revenue	1,235,209	54,682	0	0	0	N/A
Other Financing Sources	0	0	2,524,990	0	(2,524,990)	(100.0%)
<b>Total</b>	<b>\$4,592,025</b>	<b>\$3,603,799</b>	<b>\$6,340,375</b>	<b>\$4,028,000</b>	<b>(\$2,312,375)</b>	<b>(36.5%)</b>
<b>Expenditures</b>						
Purchased Contracted Services	\$1,243,782	\$1,798,253	\$2,433,646	\$2,549,834	\$116,188	4.8%
Supplies	26,267	109,407	30,460	27,000	(3,460)	(11.4%)
Infrastructure	0	2,000	2,670,104	550,000	(2,120,104)	(79.4%)
Depreciation	242,257	0	0	0	0	N/A
Allocation of Costs	42,086	43,139	200,000	45,000	(155,000)	(77.5%)
Other Financing Uses	57,500	122,242	1,006,165	856,166	(149,999)	(14.9%)
<b>Total</b>	<b>\$1,611,892</b>	<b>\$2,075,041</b>	<b>\$6,340,375</b>	<b>\$4,028,000</b>	<b>(\$2,312,375)</b>	<b>(36.5%)</b>
Staffing (vendor positions)	3 Full-time	4 Full-time	4 Full-time	6 Full-time	N/A	N/A

Please see the Revenue and Expense Detail tab of this budget document for revenue and expense detail.

## **2022 Recap**

The Corrugated Metal Pipe (CMP) Replacement Program saw significant advances with over 20 projects funded in 2022. Staff coordinated CMP Replacement Program culvert rehabilitation with the Annual Paving Program and identified five streets on the 2023 Paving Schedule with degraded CMP cross-culverts requiring open trench replacement. Public Works advanced these projects to construction prior to scheduled paving to avoid disruption to what would be newly paved streets.

Recognizing the increase in workload, Public Works entered into formal On-Call Demand Services contracts with Contractors, Engineers, Surveyors, and Underground Utility Engineers, each with specialty skillsets and the ability to address more general municipal stormwater projects.

Murphey Candler Lake (MCL) is a special place for the Stormwater Utility with a number of active projects focused on water quality and beneficial operations. The Public Works Department continued implementation of the EPA 319(h) grant-funded stream restoration project on the North Fork Nancy Creek, MCL Dam Quarterly Inspections, the MCL Low Water Drain Rehabilitation, the MCL Spillway Condition Assessment, and the UGA/Brookhaven Biochar Research Partnership Project.

The Low Water Drain project was initially approved by the EPD Safe Dam Program in the Summer of 2022 and went to bid in the Fall of 2022.

Through a routine quarterly inspection in 2022, the Murphey Candler Dam Engineer-of-Record, under a Public Works Professional Services Contract, identified several areas in the MCL Spillway requiring further assessment. Construction of the Park Bond MCL Dam MUP project lowered lake water levels, allowing ground penetrating radar (GPR) to further assess the spillway. Several areas require coring / boring into the spillway to determine the extent of void space repair required, which will be completed during construction of the MCL Low Water Drain Rehabilitation project.

The Biochar Project assesses the viability of using biochar in and around MCL for water quality improvements by repurposing materials currently considered to be waste products / pollutants into products that recruit pollutants in stormwater runoff and redirect them for beneficial use as fertilizers and soil amendments to promote healthy landscapes and improve water quality.

In addition, the Department continued acquisition of repetitive loss properties under the 2020 FEMA Hazard Mitigation Grant. Two properties on South Bamby Lane were acquired and transformed into open space in 2022. The Department agreed to terms of the purchase and/or completed the closing for all but one of the targeted properties.

A new era began in August of 2022 with the arrival of the City's first street sweeper. Dozens of lane-miles on City streets were swept from August through December with a vast majority of the activities occurring in LaVista Park.

## **2022 MS4 Program**

On the regulatory front, the City completed its tenth-year under the State of Georgia National Pollutant Discharge Elimination System (NPDES) Phase II Municipal Separate Storm Sewer System (MS4) Stormwater General Permit as required by the Federal Clean Water Act (CWA). The City's Stormwater Management Program (SWMP) requires implementation of over 45 stormwater management Best Management Practices (BMPs) customized to the needs of the City of Brookhaven. Each year, an Annual Report documents the accomplishments of the program over the Permit Year. In 2022, the Georgia Environmental Protection Division (EPD) selected Brookhaven for an audit of its program, which the City passed with minimal comment and required no corrective actions. Thousands of feet of pipe, hundreds drainage structures, and over 100 stormwater management facilities were mapped and inspected in 2022. Email blasts, social media, City staff training, school and resident outreach events, responding to resident reports through Brookhaven Connect, and responding to reports of illicit and illegal discharges are each stormwater best management practices (BMPs) implemented by the Department as part of the MS4 Stormwater Management permit.

## **2023 Initiatives**

For 2023, the focal points of activity were:

1. Initiation of the Street Sweeper Program,
2. Murphey Candler Lake and Dam:
  - a. Quarterly Dam Inspections,
  - b. Routine Dam Maintenance Activities,
  - c. Evaluation of Spillway Condition,
  - d. Rehabilitation of the Low Water Drain,
  - e. North Fork Nancy Creek Trash Rack / Bandalong
  - f. Biochar Pilot Project, and
  - g. North Fork Nancy Creek Stream Restoration: I-285 to Murphey Candler Lake,
3. Continued rehabilitation / replacement of High-Priority CMP systems in City rights-of-way identified in the *2022 Restricted Fund Summary - Stormwater*,
4. Emergency response to storm system failures in the rights-of-way,
5. Resident reported issue responsiveness,
6. Poplar Creek Subbasin Study,
7. Initiation of the 3<sup>rd</sup> 5-year MS4 Permit Cycle,
8. Investigated and resolved 13 Illicit Discharge and Illegal Connection cases, and
9. Daily storm drainage system maintenance and rehabilitation.

### **2023 MS4 Program**

The Department entered the first year of the third five-year NPDES Stormwater MS4 Permit and Inspection cycle. EPD issued a new Phase II General Permit triggering revisions to the City's Stormwater Management Program (SWMP) Best Management Practices (BMPs). The 2022 Annual Report was prepared and submitted in February 2023 and the revised program documents were prepared and submitted in June 2023. Both documents were submitted before the required deadlines.

### **2024 Budget Adjustments and Initiatives**

For 2024, the Utility's primary focus will be Street Sweeping, MS4 Inspections, illicit discharge Detection and Elimination, completion of the FY18 319(h) Water Quality Cost Share Grant, and completion of Murphey Candler Lake Dam Repair and Rehabilitation projects. To increase the speed of implementation for the 2022-2025 CMP Replacement and Rehabilitation Program projects and meet the goals identified in the FY22 and FY23 Stormwater Budgets, the Department anticipates issuance of a Stormwater Revenue Bond.

The primary focus of the Stormwater Bond projects will be to make significant progress on projects from the projects listed in the FY 2023 Stormwater Restricted Fund Summary, which primarily address replacement of corrugated metal pipe (CMP) in the drainage system, funding rehabilitation work on the Murphey Candler Lake Dam and Spillway, and implementing the recommendations of the Poplar Creek Subbasin Study. The Upper Poplar Creek Subbasin Drainage Improvement CIP project will increase the level of service (LOS) at the intersection of Ellijay, Coosawattee, and Cartecay Drives to a 10-year, 24-hour storm event.

This supplemental funding strategy will provide better capacity to address emergency/urgent projects where infrastructure has failed or failure is imminent, resident-reported maintenance / rehabilitation projects, and watershed planning processes similar to that described above.

As the Division continues to transition from reactive to proactive program implementation, the 2024 MS4 Inspections will be supplemented with increased CCTV Surveys, Hydro-Excavation Assessments, Jetting, and Cleaning.

The Biochar Project will wrap up, and a post project report will be prepared.

Points of emphasis for 2024

1. Complete all in-progress Murphey Candler Lake and Dam Initiatives
2. Complete negotiations with EPD on 319(h) Grant Award on North Fork Peachtree Creek
3. High-priority CMP systems in City rights-of-way,
4. Design and implementation of the Poplar Creek Subbasin Study recommendations,
5. Design and implementation of the Byrnwyck Road 54" Cross Culvert Rehabilitation Project, and

6. Fully operationalize the Street Sweeping Program.

**Projects in 2024 Capital Budget (Previously funded from 2021-2023 Budgets)**

INFRASTRUCTURE PROJECT	FUNDING FOR	PROJECT NUMBER	AMOUNT
North Fork Nancy Creek Stream Restoration: I-285 - MCL	Design/construction	SP2019.315	\$700,000
		Total	<b>\$700,000</b>

**Projects Funded in 2024 Operating Budget**

MAINTENANCE PROJECTS	FUNDING FOR	FUNDING SOURCE	AMOUNT
Pipe Lining/Pipe Jetting - Citywide	Maintenance	Stormwater Fees	\$88,000
Citywide Emergency Repair (sinkholes, failures etc.)	Maintenance	Stormwater Fees	\$254,873
Street Sweeping	Maintenance	Stormwater Fees	\$120,275
		Total	<b>\$463,148</b>

**Stormwater Project List, 2022-2025**

COMPLETED DRAINAGE PROJECTS –2023	
Caldwell Rd Stormwater Rehabilitation	Georgian Ter / Skyland Dr CIP: Replace CMP, H/W, & CB
Stabilization Activities - Ives Trail Drainage System Failure	Poplar Creek Subbasin Study
Club Place Phase II Drainage System Rehabilitation	Inman Rd Storm Culvert Replacement
1324 Stratfield Dr Drainage System Replacement	Coosawattee Rd Drainage Improvements
Shady Vally Rd Drainage System Rehabilitation	Long Branch Ct Storm Sewer Rehabilitation
Bluffhaven 54" CMP Cross Culvert Repair, Phase I	Triple Creek Ct Drainage System Replacement
Donaldson Dr Emergency Storm System Repair	Club Place Ph III (initiated in 2023)

The primary remaining projects to be completed through 2025 – replacement of corrugated metal pipe (CMP) in the drainage system, rehabilitation work on the Murphey Candler Lake Dam and Spillway, and implementation of the recommendations of the Poplar Creek Subbasin Study – are adopted to be funded through a stormwater bond. Based on fiscal capacity, a portion of the stormwater bond proceeds may be used to fund emergency stormwater projects as well.

**2023-2027 Fund Projection**

	2023	2024	2025	2026	2027
Beginning Balance	\$1,257,582	\$600,000	\$600,000	\$600,000	\$600,000
Revenue / Use of Reserve	6,940,375	4,028,000	4,050,000	4,100,000	4,150,000
Expenditures	6,340,375	4,028,000	4,050,000	4,100,000	4,150,000
Ending Balance	\$600,000	\$600,000	\$600,000	\$600,000	\$600,000

Beginning Cash Balance from 2022 CAFR – Page 24

Note: Fiscal Year 2023 revenue is expected to come in \$600,000 greater than currently budgeted due to past fee collection and Federal Grant reimbursements.

***Stormwater Utility Performance Measures***

The Department continues to improve and modify performance measures based on customer demand and needs. The following will be the Department Performance measures in 2024:

- Comply with State MS4 program and meet **100 percent** of the deadlines
- Return **95 percent** of the customer phone calls and e-mails within 24-hour of receipt.
- Complete **95 percent** of the Priority 1 Work Orders from City Source within **24 Hours**
- Complete **95 percent** of the Priority 2 Work Orders from City Source within **7 days**
- Complete **95 percent** of the Priority 3 Work Orders from City Source within **21 days**

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**Vehicle Replacement Fund:** The Vehicle Replacement Fund was created to budget for capital acquisition and management of vehicles funded through multiple revenue sources. This fund also is intended to carry a fund balance to help level annual funding needs. The Police Department is the primary user of vehicles in the City.

**Budget**

Vehicle Replacement Fund	2021 Actual	2022 Actual	2023 Revised	2024 Adopted	\$ Variance	% Variance
<b>Revenues</b>						
Transfer In	\$0	\$2,000,000	\$2,000,000	\$950,000	(\$1,050,000)	(52.5%)
Appropriate Reserve	0	0	1,776,010	1,471,795	(304,215)	(17.1%)
Reimbursement for damaged property	29,502	29,319	0	0	0	N/A
Total	\$29,502	\$2,029,319	\$3,776,010	\$2,421,795	(\$1,354,215)	(35.9%)
<b>Expenditures</b>						
Vehicles	\$1,000,595	\$857,529	\$3,776,010	\$1,471,795	(\$304,215)	(17.1%)
Increase Reserve	0	0	2,000,000	950,000	(1,050,000)	(52.5%)
Total	\$1,000,595	\$857,529	\$3,776,010	\$2,421,795	(\$1,354,215)	(35.9%)

Please see the Revenue and Expense Detail section of this budget document for revenue and expense detail.

**2022 Recap**

A total of 20 police vehicles were scheduled for replacement using the accumulated fund balance. The replacements included (15) Ford EcoBoost Interceptor (SUV), (2) Ford F-150s and (3) Ford Mustang Mach-E all electric vehicles. Of the vehicles purchased, (17) were distributed to Patrol and (3) went to Support Administration.

**2023 Initiatives**

Continuing the annual vehicle replacement program, (18) vehicles, which includes (3) F150 Lightning all-electric, (13) Ford Explorer Eco boost for Patrol and (2) for Support Administration. The department will continue evaluating all electric vehicle options with the Ford 150 Lightning, Mach-E, and GM’s future expansion of electric vehicles for police operations.

**2024 Budget Adjustments and Initiatives**

Funding in 2024 includes the addition of a Fleet Manager position within the Facility Services Department. Half of the position will be funded from the Vehicle Replacement Fund.

Continuing the annual vehicle replacement program, (24) vehicles across the Community Development, Facility Services, and Police departments. These vehicles include (7) F150 Lightning all-electric, (9) Ford Explorer F150 Responders, (6) Ford Explorer SUVs, and (1) landscape truck. Additionally, the Police Department needs to replace its UTV that is used for special events. The new Fleet Management Division will continue evaluating all electric vehicle options with the Ford 150 Lightning, Mach-E, and GM’s future expansion of electric vehicles for police operations.

Transfers between the fund and SPLOST II will be completed in years 2024-2027.

**2023-2027 Fund Projection**

	2023	2024	2025	2026	2027
Beginning Balance	\$2,925,825	\$3,149,815	\$2,628,020	\$2,628,020	\$2,443,520
Revenue - Transfers In	2,000,000	950,000	1,325,000	1,215,500	1,500,000
Expenditures	1,776,010	\$1,471,795	1,325,000	1,400,000	1,500,000
Ending Balance	\$3,149,815	\$2,628,020	\$2,628,020	\$2,443,520	\$2,443,520

Beginning Fund Balance from 2022 CAFR – Page 56

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**Municipal Court Fund:** Municipal Court processes payments to other courts in accordance with specific rules established by the Georgia Superior Court Clerk’s Cooperative Authority (GSCCCA). The GSCCCA was created by statute in 1993 and was mandated by state law to act as collecting and remitting agents with respect to costs, fees, and surcharges required to be charged on every case in a municipal court.

Applicable fine revenue is required to be remitted to the GSCCCA by the end of the month following the month in which the revenue is received. The GSCCCA prescribes the procedures and forms required in the remitting and reporting of the revenue.

Local Victim Assistance, County Drug Abuse and Peace Officers Annuity revenue is reportable to GSCCCA, but are remitted to the appropriate agencies as required by statute.

**Budget**

Municipal Court Fund	2021 Actual	2022 Actual	2023 Revised	2024 Adopted	\$ Variance	% Variance
<b>Revenue</b>						
Municipal Court Fines	\$336,894	\$382,474	\$333,000	\$333,000	\$0	0.0%
<b>Expenditures</b>						
Local Victim Assistance	\$45,031	\$51,730	\$50,000	\$50,000	\$0	0.0%
County Drug Abuse	13,861	13,742	25,000	25,000	0	0.0%
Peace Officers Annuity	88,966	105,923	70,000	70,000	0	0.0%
GSCCCA – Georgia Superior Court	189,036	211,079	188,000	188,000	0	0.0%
<b>Total</b>	<b>\$336,894</b>	<b>\$382,474</b>	<b>\$333,000</b>	<b>\$333,000</b>	<b>\$0</b>	<b>0.0%</b>

Please see the Revenue and Expense Detail section of this budget document for revenue and expense detail.

This fund was created in fiscal year 2020 at the request of the City’s outside auditing firm to maintain compliance with the State of Georgia Mandated Chart of Accounts. This segregated fund is simply a way to account for the revenues collected and then disbursed to outside agencies as required by State of Georgia Code.

This fund maintains a zero fund balance.

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**Brookhaven Public Facilities Authority Fund:** The Brookhaven Public Facilities Authority (BPFA) was created by the State of Georgia Legislature through Act 533, S.B 478. The BPFA has the power to; acquire, construct, add to, extend, improve, equip, operate, maintain, lease, and dispose of a project. The BPFA can also execute contracts, leases, and other agreements as necessary in order to perform its duties related to a project. This also includes financing using the proceeds of revenue bonds, notes, or other forms of financial obligation.

A project for purposes of the BPFA include buildings, facilities, and equipment necessary or convenient for the efficient operation of the City or any department, agency, division, or commission.

***Budget***

<b>Brookhaven Public Facilities Authority Fund</b>	<b>2021 Actual</b>	<b>2022 Actual</b>	<b>2023 Revised</b>	<b>2024 Adopted</b>	<b>\$ Variance</b>	<b>% Variance</b>
<b>Revenue</b>						
Lease Proceeds	\$1,350,000	\$157,500	\$150,000	\$150,000	\$0	0.0%
<b>Expenditures</b>						
Land Purchase	\$1,355,864	\$157,500	\$150,000	\$150,000	\$0	0.0%

Please see the Revenue and Expense Detail section of this budget document for revenue and expense detail.

***2022 Recap***

In 2021, the City entered into an Intergovernmental Agreement with the Facilities Authority for the purchase of the former Rita’s Dry Cleaners property at 1382 Dresden Drive. The property was purchased for \$1.80 million. Payments to the seller will be made over the course of four years (2021 - 2024).

After an initial payment at closing in 2021, the first of three lease payments was completed in 2022.

***2023 Initiatives***

For the 2023 Budget, the fund made its second of three payments in accordance with the City Council approved agreement.

***2024 Budget Adjustments & Initiatives***

The 2024 Adopted Budget totals \$150,000 which is the same as the 2023 Revised Budget. The 2024 budget reflects the last lease payment for the 2021 land transaction.

**2021-2025 Revenue and Expenditure Forecast**

<b>Brookhaven Public Facilities Fund</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>
<b>Source of Funds</b>					
Lease Proceeds	\$1,350,000	\$157,500	\$150,000	\$150,000	\$0
<b>Use of Funds</b>					
Land Acquisition	\$1,350,000	\$157,500	\$150,000	\$150,000	\$0

NOTE: This fund will maintain a zero (\$0) fund balance. All proceeds from the collection of lease proceeds will be directed toward the purchase of land.

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