



May 19, 2023

**SENT VIA ELECTRONIC AND U.S. MAIL**

JMT (Johnson, Mirmiran & Thompson, Inc.)

**Attention:** Christine Roth

300 Chastain Center Blvd. Suite 325

Kennesaw Georgia 30144

[croth@jmt.com](mailto:croth@jmt.com)

**No. 23-109: On-Demand Right-of-Way Acquisition Services - Intent to Award**

In compliance with solicitation conditions as described in the above-referenced Request for Proposal, this letter shall serve as official notification of the City of Brookhaven intent to enter a contract with your company.

In further compliance with the City of Brookhaven solicitation conditions, you may now proceed with acquiring and providing (within five (5) days) the following documents as outlined in the solicitation conditions:

1. Original Certificate of Insurance as indicated below, executed by an authorized representative of insurer:
  - Workers ' Compensation
  - Comprehensive General Liability
  - Automotive Liability (Owned, hired, and non-owned)
2. W9

If you have already sent these documents, please discard this request. Thank you for your interest in doing business with the City of Brookhaven.

Sincerely,

*Purina Alexander*

Purina Alexander

Procurement Manager