



April 11, 2023

**SENT VIA ELECTRONIC AND U.S. MAIL**

Blue Cypress Consulting  
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**RE: RFP NO. 23-108, Comprehensive 10-Year Update – Intent to Award**

In compliance with solicitation conditions as described in the above-referenced Request for Proposal, this letter shall serve as official notification of City of Brookhaven intent to enter into a contract with your company.

The contract, for which you are being considered for award, is estimated to be in the amount of \$384,100

In further compliance with the City of Brookhaven solicitation conditions, you may now proceed with acquiring and providing (within five (5) days) the following documents as outlined in the solicitation conditions:

1. Original Certificate of Insurance as indicated below, executed by an authorized representative of insurer:
  - Workers ' Compensation
  - Comprehensive General Liability
  - Automotive Liability (Owned, hired, and non-owned)
2. W9

Thank you for your interest in doing business with the City of Brookhaven.

Sincerely,

*Purina Alexander*  
Purina Alexander  
Procurement Manager