



DATE: October 13, 2022

TO: All Offerors'

FROM: City of Brookhaven Purchasing Department

RE: RFQc No. 22-117, Construction Manager At-Risk Services for City Hall and Parking Deck

Please see Addendum No. 1 for the above-referenced solicitation.



1. The following change has been made to the above-referenced solicitation.

Delete: Page 10

Add: REVISED

Additional Comments

2. All other terms and conditions remain the same.

ADDENDUM NO. 1
Request for Qualifications No. 22-117
Construction Manager At-Risk Services for City Hall and Parking Deck
REVISED PAGE 10 10/13/2022

- vii. Outline your schedule management plan for this project during construction. Describe systems and procedures your Firm uses to manage the project schedule. Describe your experience utilizing the lean principle pull-planning.
- viii. Outline your Trade Contractor management plan, including Contract Document compliance procedures, project accounting procedures, and issue resolution. Describe your process to protect the Owner from Trade Contractor or supplier bankruptcy during the course of a project.
- ix. Describe your approach to management of Design Assist Trade Contractors, especially as it relates to ~~specialty detention trades as well as technology systems~~ **trade contractors** **executing similar projects.**
- x. It is the City of Brookhaven's goal to have 20% of the total dollar value of the Contract from Disadvantaged Business Enterprises (DBEs), including amendments, modifications, options, and change orders. Credit towards the DBE goal for a Contractor will be limited to participation of Firms performing within the designated NAICS code(s) for which the Firms have been certified as a DBE. It is also the City of Brookhaven's goal to encourage local participation for City of Brookhaven and DeKalb County businesses. Describe how your Firm would assist the Owner in assuring participation by DBE and local Trade Contractors. Include examples of other projects where you have been successful in meeting similar goals.
- xi. Indicate whether you plan to use a Contractor Controlled Insurance Program (CCIP) and Subcontractor Default Insurance (SDI); if so, provide your Firm's experience with using these programs and explain in detail how they would benefit the Owner from both a liability and cost standpoint.
- xii. At your option, you may provide any additional supporting documentation or information which would be helpful in evaluating your Firm's qualifications and commitment, such as Building Information Modeling experience, other lean construction methodologies not mentioned above and your plan to implement them on this project, or experience working close to and coordinating with transit authorities/entities, such as MARTA and Norfolk Southern.

7. Financial Information

In a separate document from your SOQ, provide the most recent completed year's financial statements (Income Statement and Balance Sheet) for the Firm. These statements will not be considered a part of the 60-page limit.

II. SUBMISSION OF RFQ

The packages shall be in sealed envelopes and identified as follows:

“RFQ Number: 22-103, Construction Manager At-Risk Services for City Hall and Parking Deck”

**Request for Qualifications No. 22-117
Construction Manager At-Risk Services for City Hall and Parking Deck
Additional Comments 10/13/2022**

Please note the following:

- **Shortlisted firms will be notified no later than Friday, October 28, 2022.**
- **The interview dates are November 3rd and November 4th. Shortlisted firms will be notified of date and time.**