



**DATE: June 7, 2022**

**TO: All Offerors'**

**FROM: City of Brookhaven Purchasing Department**

**RE: RFP 22-112, Ten Year History Project**

Please see Addendum No. 1 for the above-referenced solicitation.



1. The following change has been made to the above-referenced solicitation.

**Delete: Page 1**

**Add: REVISED (Optional Pre-bid Conference) Page 1**

**Add: REVISED (Extended Due Date) Page 1**

**Add: REVISED (Question Due Date) Page 1**

2. All other terms and conditions remain the same.

**ADDENDUM NO. 1  
Request for Proposal, No. 22-112  
Ten Year History Project  
REVISED 6/7/2022**

**Request for Proposal No. 22-112  
Ten Year History Project**

Date: May 17, 2022

**Optional Pre-bid Conference via Zoom**

**Tuesday, June 21, ~~May 25, 2022,~~ at 2:00 p.m. EST.**

**Zoom Registration Required-**

**<https://us06web.zoom.us/meeting/register/tZUrcO-qqj8jHdvr2nLloK-R7J5JH6QjePG>**

**PROPOSAL DUE DATE:**

**Thursday, June 30, ~~June 16, 2022,~~ at 4:00 p.m. EST.**

**Bids shall only be accepted online through the Bonfire Portal at:**

**<https://brookhavenga.bonfirehub.com/projects/view/61022>**

**Any bid submitted in any other format (email, paper, fax, mail, etc.) will not be accepted.**

**Instructions to Offerors:**

1. All communications regarding this solicitation must be with the Purchasing Manager, Shakera Hall, [shakera.hall@brookhavenga.gov](mailto:shakera.hall@brookhavenga.gov).
2. All questions or requests for clarification must be sent via Bonfire under Message - Opportunity Q&A: <https://brookhavenga.bonfirehub.com/projects/view/61022>. Questions are due no later than **Wednesday, June 22 ~~Tuesday, June 21, 2022,~~ at 4:00 p.m. EST.** Questions received after this date and time may not be answered.
3. Questions and clarifications will be answered in the form of an addendum. Any addenda, schedule changes, and other important information regarding the solicitation related to this solicitation will be posted on Bonfire website at and it is the Offeror's responsibility to <https://brookhavenga.bonfirehub.com/projects/view/61022> check the Bonfire portal for any addendum or other communications related to this solicitation.
4. The City of Brookhaven reserves the right to reject all bids and to waive technicalities and informalities, and to make award in the best interest of the City of Brookhaven.
5. The City of Brookhaven is not responsible for any technical difficulties. It is highly recommended that all potential contractors submit their quotes prior to the due date of this solicitation.