



DATE: February 18, 2022

TO: All Offerors'

FROM: City of Brookhaven Purchasing Department

RE: RFQc No. 22-103 On-Call Demand Services for Surveying and/or Subsurface Utility Engineering (SUE)

Please see Addendum No. 1 for the above-referenced solicitation.



1. The following change has been made to the above-referenced solicitation.

Delete: Page 1

Add: REVISED (Extended Due Date) Page 1 3/17/2022

Delete: Page 5

Add: REVISED (Added SMALL AND MINORITY BUSINESSES CLAUSE)

2. All other terms and conditions remain the same.

ADDENDUM NO. 1
Request for Qualifications No. 22-103
On-Call Demand Services for Surveying and/or Subsurface Utility Engineering (SUE)
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Request for Qualifications No. 22-103
On-Call Demand Services for Surveying and/or Subsurface Utility
Engineering (SUE)

Date: January 18, 2022

Non-Mandatory Pre-bid Conference
Monday, January 31, 2022, at 3:00 p.m. EST.
City of Brookhaven City Hall or via Zoom
4362 Peachtree Road, Brookhaven, GA 30319
Zoom Registration Required - <https://us06web.zoom.us/meeting/register/tZIsd-2rrj0pHdTD-vw0CbftEHj3rHWelICU>

PROPOSAL DUE DATE:
Thursday, March 17, ~~Tuesday, February 22, 2022~~, at 4:00 p.m. EST.

Bids shall only be accepted online through the Bonfire Portal at:
<https://brookhavenga.bonfirehub.com/projects/view/58774>

Any bid submitted in any other format (email, paper, fax, mail, etc.) will not be accepted.

Instructions to Offerors:

1. All communications regarding this solicitation must be with the Purchasing Manager, Shakera Hall, shakera.hall@brookhavenga.gov.
2. All questions or requests for clarification must be sent via Bonfire under Message - Opportunity Q&A: <https://brookhavenga.bonfirehub.com/projects/view/58774>. Questions are due no later than **Wednesday, February 9, 2022 at 4:00 p.m. EST**. Questions received after this date and time may not be answered.
3. Questions and clarifications will be answered in the form of an addendum. Any addenda, schedule changes, and other important information regarding the solicitation related to this solicitation will be posted on Bonfire website at and it is the Offeror's responsibility to <https://brookhavenga.bonfirehub.com/projects/view/58774> check the Bonfire portal for any addendum or other communications related to this solicitation.
4. The City of Brookhaven reserves the right to reject all bids and to waive technicalities and informalities, and to make award in the best interest of the City of Brookhaven.
5. The City of Brookhaven is not responsible for any technical difficulties. It is highly recommended that all potential contractors submit their quotes prior to the due date of this solicitation.

ADDENDUM NO. 1
Request for Qualifications No. 22-103
On-Call Demand Services for Surveying and/or Subsurface Utility Engineering (SUE)
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11. WAIVER:

A waiver by either party of any breach of any provision, term, covenant, or condition of this Contract shall not be deemed a waiver of any subsequent breach of the same or any other provision, term, covenant, or condition.

12. SEVERABILITY:

The parties agree that each of the provisions included in this Contract is separate, distinct and severable from the other and remaining provisions of this Contract, and that the invalidity of any Contract provision shall not affect the validity of any other provision or provisions of this Contract.

13. GOVERNING LAW:

The parties agree that this Contract shall be governed and construed in accordance with the laws of the State of Georgia. This Contract has been signed in DeKalb County, Georgia.

14. MERGER CLAUSE:

The parties agree that the terms of this Contract included the entire Contract between the parties, and as such, shall exclusively bind the parties. No other representations, either oral or written, may be used to contradict the terms of this Contract.

15. SMALL AND MINORITY BUSINESSES CLAUSE:

The City of Brookhaven in maintaining its status as a Welcoming City and City of Ethics commissioned a study of its Social Justice, Race, and Equity practices in the past year. As a result of the study, recommendations have been made to the Brookhaven City Council to enhance and improve upon its efforts in providing opportunities to small and minority businesses in procuring goods and services.

With respect to openness and transparency, the City of Brookhaven encourages all businesses regardless of size and status to engage in the City's procurement process. The City gives equal attention to all submissions and will work with individual firms to ensure that their questions are answered in a timely basis.

IN WITNESS WHEREOF, the parties hereto, acting through their duly authorized agents, have caused this **CONTRACT** to be signed, sealed, and delivered.

Signatures on the following page