

Confiscated Assets Fund: The purpose of asset forfeiture is to disrupt criminal activity by confiscating assets that potentially could have been beneficial to the individual or organization who is involved in criminal activity. The Brookhaven Police Department currently has an officer assigned to the Homeland Security Investigations Task Force. This officer facilitates the communications between the Department of Justice, Department of Treasury and the Brookhaven Police Department on all asset forfeitures.

Budget

Confiscated Assets Fund	2019 Actual	2020 Actual	2021 Revised	2022 Adopted	\$ Variance	% Variance
Revenues	\$235,570	\$124,434	\$50,050	\$60,000	\$9,950	19.9%
Police Expenditures	\$144,817	\$13,448	\$50,050	\$60,000	\$9,950	19.9%

Please see the Revenue and Expense Detail section of this budget document for revenue and expense detail

2020 Recap

The Police Department added a 4th canine team to Uniform Patrol, which now allows for one canine team per shift.

2021 Initiatives

The Police Department began the testing and implemented a drone program. This program provides for the rapid deployment of aerial support with fleeing suspects, search for lost children or at-risk adults, overwatch of critical incident scenes, crime scene investigations, accident scene reconstruction, and more.

The Brookhaven Police Department is currently allocated 10 positions on North Metro SWAT out of a total of 42 available. The Department has 6 members currently assigned to SWAT with equipment on hand. The Department has 2 additional members who have expressed interest and will likely go through the next tryout during 2022.

2022 Budget Adjustments and Initiatives

The 2022 budget for the Confiscated Assets Fund totals \$60,000 and reflects an increase of \$9,950 or 19.9% from the 2021 Revised Budget.

The Police Department will continue to develop the drone program by purchasing additional drones and equipment.

The Police Department will also be implementing an “Implicit Bias/Cultural Awareness” training program for all employees.

2021-2025 Fund Projection

	2021	2022	2023	2024	2025
Beginning Balance	\$538,708	\$538,708	\$538,708	\$538,708	\$538,708
Revenues	50,050	60,000	70,000	70,000	70,000
Expenditures	50,050	60,000	70,000	70,000	70,000
Ending Balance	\$538,708	\$538,708	\$538,708	\$538,708	\$538,708

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Contact Information: Major Shameta Harrell - Support Services Division (404) 637-0684
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Streetlight Special Revenue Fund: The Streetlight Special Revenue Fund was established to facilitate the installation, maintenance and operation of streetlights within the public right-of-way. The revenues of the fund are collected from the annual Streetlight Special Assessment Fee which is billed and collected through the property tax bill. The streetlight fee is assessed based on a unit rate per right-of-way frontage foot. The streets in the City with streetlights are divided into streetlight districts with each district having its own rate based on the cost of the streetlights and the length of the streets within the district. The rates range from \$0.40 per frontage foot to \$2.12 per frontage foot. The assessment and the fund is managed by the Public Works Department.

The installation and maintenance of the streetlights is performed by the Georgia Power Company, which owns the lights, and is billed to the City, along with the cost of power, on a monthly basis as part of an established lease fee for each light.

Budget and Staffing

Streetlight Special Revenue Fund	2019 Actual	2020 Actual	2021 Revised	2022 Adopted	\$ Variance	% Variance
Revenues						
Assessment Fee Revenue	\$420,559	\$422,342	\$422,000	\$452,000	\$30,000	14.1%
Appropriate Reserve	0	0	59,406	0	(59,406)	(100.0%)
Transfer from General Fund	0	0	0	0	0	0.0%
Total Revenue	\$420,559	\$422,342	\$481,406	\$452,000	(\$29,406)	(6.1%)
Expenditures						
Non-Personnel Services	\$450,706	\$468,746	\$481,406	\$452,000	(\$29,406)	(6.1%)

Please see the Revenue and Expense Detail section of this budget document for revenue and expense detail.

2020 Recap

The Public Works Department reviewed Georgia Power Company audit report of the streetlight fixtures within the City. The audit was done as an initial step to take an inventory of the street light network that the City is being billed for street light districts. This is also to assist the City in making decision for the conversion to LED streetlights. Initial responses from Georgia Power Company indicates the cost for LED upgrades will increase the annual street light expenses.

The Public Works Department has added LaVista Park streetlights districts into the Tax Assessment. The department has requested the street light GIS layer from DeKalb County.

2021 Initiatives

The Public Works Department coordinated with Georgia Power to develop a pilot program along Dresden Drive to convert existing 100 Lights with 53 LED lights, 36 streetlights were replaced.

While there was an initial installation cost of \$21,406.10, the monthly fee for the lights was reduced from \$458.68 to \$208.44, allowing for an annual savings of \$3,002.88. This equates to a payback period of approximately seven years.

2022 Budget Adjustments and Initiatives

The 2022 budget for the Streetlight Special Revenue Fund totals \$452,000 and reflects a decrease of \$29,406 or 6.1 percent from the 2021 Revised Budget.

The Public Works Department will make a recommendation to the City Council in 2022 for any adjustments needed to the Streetlight Special Assessment Fee. This analysis will ensure that the annual recurring expense will be in balance with the annual revenue.

2021-2025 Fund Projection

Street Light Fund	2021	2022	2023	2024	2025
Beginning Balance	\$250,986	\$191,580	\$191,580	\$191,580	\$191,580
Revenues	422,000	452,000	460,000	470,000	475,000
Expenditures	481,406	452,000	460,000	470,000	475,000
Ending Balance	\$191,580	\$191,580	\$191,580	\$191,580	\$191,580

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Contact Information: Don Sherrill, Public Works Director (404) 637-0540
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Enhanced 911 Special Revenue Fund: Via the City’s contract with the Chattahoochee River 911 Authority (ChattComm), City and County Public Safety agencies are provided with communications services using state-of-the-art equipment, effective ongoing training, caring and dedicated employees actively seeking ways to improve. This includes: (1) providing timely, lifesaving assistance in all emergencies, (2) handling non-emergency calls efficiently, and (3) providing accurate information to internal and external callers.

Funding for these services is provided via a monthly charge of \$1.50 on all telephone and communications services provided within the City.

Budget

Enhanced 911 Revenue Fund	2019 Actual	2020 Actual	2021 Revised	2022 Adopted	\$ Variance	% Variance
Revenues						
E911 Fees	\$1,313,166	\$1,268,856	\$1,126,039	\$1,160,000	\$33,961	3.0%
Transfer In from General Fund	0	150,000	100,000	207,020	107,020	107.0%
Reserves	0	0	200,000	100,000	(100,000)	(50.0%)
Total	\$1,313,166	\$1,418,856	\$1,426,039	\$1,467,020	\$40,981	2.9%
Expenditures						
Operating Costs	\$1,216,296	\$1,374,347	\$1,426,039	\$1,467,020	\$40,981	2.9%

Please see the Revenue and Expense Detail section of this budget document for revenue and expense detail.

2020 Recap

The 2020 budget provided funding for the required payments to the ChattComm system in accordance with the agreement approved in 2019.

The current contract is for a five (5) year period and will end in 2024. The 2021–2025 fund projection table (below) has been updated with the new schedule of expenditures.

2021 Initiatives

The 2021 budget provides funding for the required payments to the ChattComm system in accordance with the agreement approved in 2019.

2022 Budget Adjustments and Initiatives

The 2022 budget for the Enhanced 911 Special Revenue Fund totals \$1,467,020 and reflects an increase of \$40,981, or 2.9 percent from the 2021 Revised Budget. The fund will receive revenue from the General Fund in the amount of \$207,020 and use of Enhanced 911 Special Revenue Fund reserves in the amount of \$100,000. Please see the 2021-2025 Fund Projection table below for detail on future forecasts.

2021-2025 Fund Projection

	2021	2022	2023	2024	2025
Beginning Balance	\$316,338	\$216,338	\$116,338	\$0	\$0
Revenues	1,126,039	1,160,000	1,160,000	1,170,000	1,180,000
Transfer from General Fund	100,000	207,020	221,002	402,208	470,818
Expenditures	1,426,039	1,467,020	1,497,340	1,572,208	1,650,818
Ending Balance	\$216,338	\$116,338	\$0	\$0	\$0

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The City encourages residents to sign up for **BROOKHAVEN ALERT**, a free service to get notifications from state and local authorities like weather, traffic and other emergencies. The website is located at www.BrookhavenGA.gov/BrookhavenAlert or download the Smart911 app.

Monthly performance data may be found on the City of Brookhaven website at: <https://brookhavenga.gov/citymanager/page/monthly-departmental-reports>.

Contact Information: Major Shameta Harrell - Support Services Division (404) 637-0684
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Grants Fund: The Grants Fund is a tool that assists with the mandated federal audit. Additionally, the fund provides a transparent record of supplemental funding from all sources.

The vast number of grants awarded are “reimbursement” funding arrangements. The designated agency will reimburse the City for funding expended as milestones are reached or the project completed. For purposes of clarity, grants are always budgeted in the year in which they are awarded, regardless of multi-year parameters and the year in which funding is spent.

It should be noted that in 2020, Brookhaven received and expended \$6,300,934 in Federal Funds outside regular federal funding streams as noted independently, through the Coronavirus Aid, Relief, and Economic Security (CARES) Act. These revenues were managed through a separate accounting fund.

Budget and Staffing

Grants Fund	2019 Actual	2020 Actual	2021 Revised	2022 Adopted	\$ Variance	% Variance
Revenue						
Federal	\$100,575	\$1,081,949	\$897,666	\$370,000	(527,666)	(58.8%)
State Grants	437,186	467,098	\$563,037	\$453,805	(109,232)	(19.4%)
Other	585	0	355,795	0	(355,795)	(100%)
Total	\$538,346	\$7,879,981	\$1,816,498	\$823,805	(\$992,693)	(54.6%)
Expenditures						
Public Safety	\$68,644	\$19,499	\$78,461	\$0	\$0	N/A
Comm. Dev (CDBG)	0	0	0	370,000	370,000	100.0%
Transfer to CIP Fund	569,912	1,118,422	1,388,037	453,805	(934,232)	(67.3%)
Transfer to General Fund	0	0	350,000	0	(350,000)	(100.0%)
Transfer to Stormwater Fund	43,074	0	0	0	0	N/A
Total	\$681,630	\$1,137,921	1,816,498	\$823,805	(\$992,693)	(54.6%)
Staffing	1.0	1.0	0.0	0.0	0.0	0.0

Please see the Revenue and Expense Detail section of this budget document for revenue and expense detail. The Grants Budget is amended as necessary upon receipt of final award from the granting agency.

Note: Police Department grant funded position (also reflected in the Department Summaries section of this budget document)

2021 Initiatives

The City continues to review and refine grants administration to ensure that all projects adhere to federal and state regulations. In 2021, the City refined subrecipient monitoring practices in preparation for receiving entitlement status through the U.S. Department of Housing and Urban Development. Additionally, the City completed the federal process for receipt of Community Development Block Grant (CDBG) funding, submitting a 5-year consolidated plan for the expenditure of an estimated \$1.7 million over that period. The plan was approved by the HUD and steps to initiate the 2021 Action Plan were taken. The City appointed an Arts & Culture Commission charged with implementing the City’s Master Plan, *Arts Brookhaven*. Staff will work with the Commission to adopt procedures for selection of projects that will meet accepted standards for application to the National Endowment for the Arts and the Georgia Council for the Arts.

In 2021, the finance department prepared and submitted the City’s first “Single Audit” required for entities that expend over \$750,000 in federal funding in a fiscal year, per the Federal Office of Management and Budget (OMB) Rule A-133.

2021 Agency Awards

2021 Awarded Funding			
Agency	Source	Amount	Brookhaven Commitment
Georgia Department of Transportation LMIG – Budgeted in CIP Fund <ul style="list-style-type: none"> Local Road Paving Subsidy 	State	\$413,037	\$123,912
Georgia Department of Transportation LMIG Safety – <ul style="list-style-type: none"> Intersection Safety Improvements on Dresden Drive and Ashford Dunwoody Rd 	State	\$150,000	\$111,435
Community Development Block Grant <ul style="list-style-type: none"> 2021 Action Plan 	Federal	\$366,557	\$0
Governor’s Office of Highway Safety <ul style="list-style-type: none"> Pedestrian Safety Officer providing enforcement and community education 	Federal	\$32,009	\$48,015
FHWA Funding <ul style="list-style-type: none"> Planning & Engineering PCG Phase III 	Federal	\$480,000	\$120,000
Criminal Justice Coordinating Council Law Enforcement Training	State	\$19,100	\$0
American Automobile Association	Private Foundation	\$2,500	\$0
Total		\$1,463,203	\$403,362

2022 Budget Adjustments and Initiatives

The 2022 budget reflects only confirmed grant funding to-date. As future grants are awarded, the fund will be amended. The City anticipates a continued focus on transportation, water quality, hazard mitigation and the Arts. While Brookhaven is approved to receive annual CDBG funding, that is not reflected here as annual allocations are subject to Congressional annual budget allocation.

2022 Agency Award Notifications

2022 Awarded Funding			
Agency	Source	Amount	Brookhaven Commitment
Georgia Department of Transportation LMIG <ul style="list-style-type: none"> Local Road Paving Subsidy 	State	\$453,805	\$136,142
Community Development Block Grant <ul style="list-style-type: none"> Estimated Congressional Funding for 2022 Action Plan 	Federal	\$370,000	\$0
Total		\$823,805	\$136,142

Note: It is anticipated that the Brookhaven Commitment portion would come from targeted projects that have been appropriated in the Capital Improvement Fund.

Transportation Improvement Plan (TIP) Funding

While TIP awards are federally funded transportation projects adopted by the Atlanta Regional Commission (ARC) and managed by the Georgia Department of Transportation, they are multi-year estimates, subject to annual federal budget reconciliation process and regional and local milestones. Regional funding is reviewed quarterly.

TIP Projects completed in 2021

TIP Project DK-419	Ashford Dunwoody/ Dresden ITS	Congestion Mitigation & Air Quality, Federal	Brookhaven Commitment
2019		\$1,040,000	\$260,000

Project DK-419 added Intelligent Transportation Systems (ITS) improvements at Ashford Dunwoody Road and Dresden Drive. Improvements included installing additional fiber optic cables, modernizing signals and traffic light programming.

Ongoing TIP Project budgets

TIP Project DK-452	Ashford Dunwoody at Windsor Pkwy	Surface Transportation Block Grant	Brookhaven Commitment
2019-2020	Planning & Engineering	\$440,000	\$110,000
2023	ROW	\$320,000	\$80,000
2024	Construction	\$0	\$1,900,000

Project DK-452 supports operational improvements at the intersection of Ashford Dunwoody Road and Windsor Parkway and includes 0.2 miles of sidewalk between Windsor Parkway and Oglethorpe Drive. Brookhaven will be applying to ARC for construction funds in 2022.

TIP Project DK-381	Peachtree Creek Greenway Phase II	Federal Transportation Alternatives	Brookhaven Commitment
2019-2020	Planning and Engineering	\$480,000	\$120,000
2023	Right-of-Way	\$80,000	\$20,000
2025	Utilities & Construction	\$2,440,000	\$610,000

Project DK-381 will complete Brookhaven’s portion of the Peachtree Creek Greenway (PCG) between North Druid Hills Road and the Atlanta city line. It will connect with Phase I of the Greenway from North Druid Hills Road and Briarwood Road. The PCG is a component of the regionally planned 12.3-mile multi-use trail that will connect Brookhaven to Path 400, the Southeast Trails and the Atlanta Beltline. ARC awarded and additional \$280,000 for planning and engineering (P&E) in 2020, increasing the Brookhaven share by \$70,000. Brookhaven has applied for Member Directed Congressional Funds and will be applying to ARC for Right-of-Way and Construction funds in 2022.

TIP Funding Increased in 2021

TIP Project DK-454	Peachtree Creek Greenway Phase III	Federal Commitment	Brookhaven Commitment
2021	Planning and Engineering	\$480,000	\$120,000
2024	Right-of-Way	0	0
2026	Utilities & Construction	0	0

Project DK-454 is work towards construction of Phase III of the Peachtree Creek Greenway from Clairmont Road to Briarwood Road. Phase III is the final mile of Brookhaven’s portion of this multi-use trail. P&E is expected to be complete in 2022. Based on the current schedule, the City will work towards federal funding for construction once P&E is complete and approved.

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Special Tax District: In an area or “special district” bound by interstate I-85 on the west, Briarcliff Road, on the east and bisected by North Druid Hills Road, the Brookhaven Police Department provides for the safety and security of residents, businesses and the general public while on or in any property or facility therein. A dedicated patrol beat serves to deter crime, protect property, preserve the peace, and enforce all applicable federal, state, and local laws within its jurisdiction. The cost of these 24 hour/7 days a week patrol services are funded by the imposition of additional property taxes, negating any additional cost of services to the balance of City property owners. This District provides for development and other services such as code enforcement and needed infrastructure improvements.

Beginning in 2016, district property owners remit a tax of 6.45 mills or (\$6.45 for every \$1,000 of real property value), which is in addition to the 2.74 mills or (\$2.74 for every \$1,000 of real property value) every City property owner remits.

Budget and Staffing

	2019 Actual	2020 Actual	2021 Revised	2022 Adopted	\$ Variance	% Variance
Revenues						
Property Taxes	\$937,818	\$258,155	\$982,759	\$1,018,650	\$35,891	3.7%
Cost Defrayment Agreement-CHOA	67,956	0	0	0	0	0.0%
Total	\$1,005,774	\$258,155	\$982,759	\$1,018,650	\$35,891	3.7%

	2019 Actual	2020 Actual	2021 Revised	2022 Adopted	\$ Variance	% Variance
Expenditures						
Public Safety Services	\$800,000	\$800,000	\$982,681	\$982,681	\$0	0.0%
Contingency	0	0	78	35,969	35,891	46,014.1%
Total	\$800,000	\$800,000	\$982,759	\$1,018,650	\$35,891	3.7%

Please see the Revenue and Expense Detail section of this budget document for revenue and expense detail.

2020 Recap

The adopted millage was maintained at 6.45 for 2020. The City continued its evaluation of the needs of the district with respect to public safety and infrastructure. In 2020, a review of the capital needs of the police department was completed to ensure proper coverage of this area.

Additionally, the district funded three studies related to adopted future infrastructure improvements. These structures are:

- Interstate 85 Vehicular Bridge - This project is to provide a bridge over I-85 between Buford Highway (SR 13) and Executive Park South to serve as an alternative to crossing over I-85 on the local roadway network, most specifically as an alternate to North Druid Hills Road (SR 42).
- Interstate 85 Pedestrian Bridge - This project is to provide a bridge over I-85 between the Peachtree Creek Greenway and Executive Park South to serve as an alternative pedestrian crossing over I-85 on the local roadway network, most specifically as an alternate to North Druid Hills Road (SR 42).
- North Druid Hills Road Pedestrian Bridge - This project is to provide a pedestrian bridge over North Druid Hills Road and Executive Park South to serve as an alternative to crossing North Druid Hills Road (SR 42) connecting the Children’s Healthcare of Atlanta corporate campus and the Emory University Executive Park at Brookhaven campus.

2021 Initiatives

The adopted millage was maintained at 6.45 for 2021. The City will continue the evaluation of the needs of the district with respect to public safety and infrastructure. In 2021, work continued on the three following studies:

- Interstate 85 Vehicular Bridge
- Interstate 85 Pedestrian Bridge
- North Druid Hills Road Pedestrian Bridge

Also in 2021, a new public safety unit (Beat 15) was created to encompass the entire Special Tax District. Beat 15 (Special Tax District). This beat required seven (7) sworn police officers to allow for response to emergency calls for service and continuous preventative patrol efforts and one (1) supervisor to manage the growing span of control for the area with an additional two (2) civilian support staff members handle the growing case load and records management generated by the increased activity and police service in this area.

2022 Budget Adjustments & Initiatives

The adopted millage of 6.45 for 2022 remains unchanged from 2021. This millage rate will generate \$1,018,650 in revenue to be expended for the benefit of the district. The City will continue the evaluation of the needs of the district with respect to public safety and infrastructure.

There are no planned service level changes anticipated for 2022.

2021-2025 Fund Projection

	2021	2022	2023	2024	2025
Beginning Balance	\$8,929	\$8,929	\$44,898	\$44,898	\$44,898
Revenues	982,759	1,018,650	1,020,000	1,050,000	1,100,000
Expenditures	982,759	982,681	1,020,000	1,050,000	1,100,000
Ending Balance	\$8,929	\$44,898	\$44,898	\$44,898	\$44,898

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Contact Information: Steven Chapman, Deputy City Manager (404) 637-0620
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LaVista Park Special District: On December 10, 2019, the City of Brookhaven approved the annexation of the property known as LaVista Park, effective for ad valorem tax purposes December 31, 2019. Per the City of Brookhaven Annexation Policy (Resolution RES 2019-09-05), the cost of addressing improvements and infrastructure deficiencies within annexed areas should not burden existing Brookhaven taxpayers, and a mechanism to allocate costs and revenues to address improvements and infrastructure deficiencies in an annexed area via a Special Tax District, the City of Brookhaven desires to improve and address deficiencies in the annexed area in an orderly manner.

Budget and Staffing

	2019 Actual	2020 Actual	2021 Revised	2022 Adopted	\$ Variance	% Variance
Revenue						
Property Taxes	\$0	\$405,878	\$400,000	\$400,000	\$0	0.0%
Transfer In from General Fund	0	0	1,025,124	0	(1,025,124)	(100.0%)
Reserves	0	0	319,914	0	(319,914)	(100.0%)
Total	\$0	\$405,878	\$1,745,038	\$400,000	(\$1,345,038)	(77.1%)

	2019 Actual	2020 Actual	2021 Revised	2022 Adopted	\$ Variance	% Variance
Expenditures						
Public Safety	\$0	\$27,838	\$0	\$0	\$0	N/A
Public Works	0	57,356	1,345,038	0	(1,345,038)	(100.0%)
Parks and Recreation	0	770	0	0	0	N/A
Transfer Out for General Fund Loan Repayment	0	0	400,000	400,000	0	(0.0%)
Total	\$0	\$85,964	\$1,745,038	\$400,000	(\$1,345,038)	(77.1%)

Please see the Revenue and Expense Detail section of this budget document for revenue and expense detail.

2020 Recap

In 2020 the City of Brookhaven created a special tax district related to the 2019 annexation of the LaVista Park neighborhood. The District is governed by a City Council policy related to annexations. This district’s expenditures are limited to start-up equipment and infrastructure

improvements of the area. The 2020 budget was amended with the City Council's adoption of a 3.50 millage rate.

The Public Works Department constructed two City wayfinding monuments; one at Sheridan Drive and the other at LaVista Road at the Atlanta/Brookhaven line. Funding for these monuments was provided by the City's General Fund.

The Public Works Department completed mapping, inspection and assessment of sidewalks and street signs in LaVista Park. The inspection identified several ramps and sidewalk sections that do not meet ADA standards. As a result of the assessment, the Public Works Department completed all necessary sidewalk repair and constructed ramps to meet ADA standards in August 2020.

Additionally, in 2020, initial startup equipment was purchased for the additional Police staffing and monument signs were installed by the Parks Department.

2021 Initiatives

Street Paving

The following streets, totaling 5.04 lane miles, are being paved in the LaVista Park Special District.

- Brook Valley Lane
- Brook Forest Drive
- Citadel Drive
- Longwood Trace
- Mayfair Drive
- Merriman Lane
- Sheridan Court
- Vista Valley Drive
- Wild Creek Trail

The estimated cost of this work is \$1.3 million and will be funded with an advance from the General Fund, with repayment from the LaVista Park Special District in 2021 – 2024.

2021 Stormwater Infrastructure Projects

The Public Works Department identified several stormwater infrastructure improvement projects in LaVista Park. The following drainage projects will be completed in 2021.

- 1440 & 1443 Brook Valley Lane Drainage infrastructure rehabilitation
- 1169 & 1166 Wild Creek Trail Drainage infrastructure rehabilitation
- Merriman Lane Drainage infrastructure rehabilitation
- Bernadette Lane Drainage infrastructure rehabilitation
- Mayfair Lane Drainage infrastructure rehabilitation

- LaVista Park Discharge weir rehabilitation

All Stormwater infrastructure projects in LaVista Park are funded from the Stormwater Fund.

2022 Budget Adjustments and Initiatives

The 2022 budget of \$400,000 represents a decrease of \$1,345,038 or 77.1 percent from the 2021 revised budget. This decrease represents the completion of the infrastructure improvements for LaVista Park. The table below details the repayment schedule for the interfund loan provided from the General Fund to the LaVista Park Special District Fund. It is anticipated that this loan will be paid of in fiscal 2024.

2021-2025 Fund Projection

To complete the projects listed in 2021, this fund received a loan from the General Fund. The table below forecasts the future revenue and loan repayment in the fund. Based on the current forecast, the loan will be repaid during 2024. This fund will no longer require its dedicated millage beginning with the 2025 tax bill.

	2021	2022	2023	2024	2025
Beginning Balance	\$319,914	\$0	\$0	\$0	\$0
Revenues	1,425,124	400,000	400,000	225,124	0
Expenditures	1,745,038	0	0	0	0
Remaining General Fund Loan Balance	\$1,025,124	\$625,124	\$225,124	\$0	\$0

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Detailed information on the LaVista Park Annexation legislation and policy can be found on the City of Brookhaven official website at:

<https://www.brookhavenga.gov/citymanager/page/lavista-park-annexation-special-tax-district>

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Hotel Motel Tax Fund: By state law, revenue from the Hotel Motel tax is used to strengthen the positive awareness of the City as a convention and visitor destination, increase revenues and stimulate economic development and growth for the community. This includes driving demand for Brookhaven area product(s) in the cultural, recreation, entertainment and travel marketplaces to create jobs; stimulate revenue streams for locally owned businesses, and help fuel increases in tax revenues which are invested back into improving neighborhoods, parks, City infrastructure, and recreational programs.

Upon incorporation of the City in December 2012, the City initially assumed the DeKalb County Hotel Motel tax rate for 5 percent, or five-cents on every dollar expended on lodging at the hotels and motels in the City of Brookhaven. State law provides that 60 percent, or three cents of the five cents, may be transferred to the City’s General Fund for “unrestricted” purposes. The remaining 40 percent, or two-cents of the five-cents, must be expended on the promotion of events or marketing of activities.

During 2017, the City was granted through, State Legislation, the ability to increase the tax rate to 8 percent, raising the rate to eight cents on every dollar expended on lodging. The rate increase took place in October of 2017. By state law, 50 percent (1.5 cents of the 3-cent increase) must be used to promote tourism. The remaining 50 percent can be used to develop facilities or attractions that further City promotion and tourism. By resolution, the City Council has dedicated this portion of the rate increase to the construction of the Peachtree Creek Greenway.

Budget

Hotel Motel Tax Fund	2019 Actual	2020 Actual	2021 Revised	2022 Adopted	\$ Variance	% Variance
Revenue						
Hotel/Motel Tax	\$3,753,577	\$1,539,795	\$3,200,000	\$2,285,875	(\$914,125)	(28.6%)
Expenditures						
Purchased Services	\$90,423	\$0	\$0	\$0	\$0	0%
Transfer to BCVB	3,065,568	673,660	1,400,000	1,000,000	(400,000)	(28.6%)
Transfer to Debt Service Fund	703,795	288,712	600,000	428,625	(171,375)	(28.6%)
Transfer to General Fund	1,407,591	577,423	1,200,000	857,250	(342,750)	(28.6%)
Total	\$5,267,377	\$1,539,795	\$3,200,000	\$2,285,875	\$914,125	(28.6%)

Please see the Revenue and Expense Detail section of this budget document for revenue and expense detail.

2020 Recap

Per state law, and an Intergovernmental Agreement with the Brookhaven Facilities Authority, \$288,712 was transferred to the Debt Service Fund for debt service payments for the revenue bonds supporting the construction of the Peachtree Creek Greenway. Additionally, a transfer of \$577,423 was made to the General Fund and a transfer of \$673,660 was made to the Brookhaven Convention and Visitors Bureau in compliance with State of Georgia Statutes.

2021 Initiatives

The 2021 revised revenue reflects the current expectations due to the COVID-19 pandemic affecting the travel industry in Brookhaven and worldwide. The City continues to monitor the revenue impact on a monthly basis and will make further adjustments as necessary.

Per state law, and an Intergovernmental Agreement with the Brookhaven Facilities Authority, \$600,000 is budgeted to be transferred to the Debt Service Fund for debt service payments for the revenue bonds supporting the construction of the first phase of the Peachtree Creek Greenway.

2022 Budget Adjustments & Initiatives

The 2022 budget totals \$2,285,875 which is a decrease of \$914,125 or 28.6 percent from the 2021 Revised Budget. The 2022 decrease in revenue reflects continuing travel reductions due to the COVID-19 pandemic in Brookhaven and worldwide. The City continues to monitor the revenue impact on a monthly basis and will make further adjustments as necessary.

This budget now accounts for the inflow of Hotel/Motel excise tax revenue and the three (3) outflows, to the General Fund, BCVB, and the Debt Service Fund.

Per state law, and an Intergovernmental Agreement with the Brookhaven Facilities Authority, \$428,625 is budgeted to be transferred to the Debt Service Fund for debt service payments for the revenue bonds supporting the construction of the first phase of the Peachtree Creek Greenway.

2021-2025 Revenue and Expenditure Forecast

Hotel Motel Tax Fund	2021	2022	2023	2024	2025
Sources of Funds					
Hotel Motel Revenues	\$3,200,000	\$2,285,875	\$3,200,000	\$3,600,000	\$4,000,000
Uses of Funds					
Transfer to BCVB	\$1,400,000	\$1,000,000	\$1,400,000	\$1,575,000	\$1,750,000
Transfer to Debt Service	600,000	428,625	600,000	675,000	750,000
Transfer to General Fund	1,200,000	857,250	1,200,000	1,350,000	1,500,000
Total	\$3,200,000	\$2,285,875	\$3,200,000	\$3,600,000	\$4,000,000

NOTE: This fund will maintain a zero (\$0) fund balance. All proceeds from the collection of Hotel/Motel Excise tax will be distributed according to Georgia State Statutes.

Contact Information: Steven Chapman, Deputy City Manager (404) 637-0620
steve.chapman@brookhavenga.org

HOST Special Revenue Fund: The Homestead Option Sales Tax (HOST) provided a combination of property tax relief for homeowners (using at least 80 percent of receipts) and funding for capital projects (up to 20 percent). The HOST was approved by County voters on March 18, 1997, pursuant to OCGA 48-8-102. Starting on July 1, 1997, an additional one cent sales tax was collected by retailers and remitted to the Georgia Department of Revenue on certain transactions in DeKalb County. The tax relief portion of HOST was managed by DeKalb County, while the capital project funding is remitted to the City for programming.

The HOST Special Revenue Fund was created to segregate these revenues from the General Fund. Until the passage of SPLOST in November 2017, HOST revenue was the City of Brookhaven’s primary funding source for capital projects, infrastructure maintenance, and capital equipment.

Beginning with the 2017 budget, the City accounts for capital projects within a Capital Improvement Program (CIP) Fund as these projects typically span more than one fiscal year. This is captured in the transfer out to CIP Fund in the table. 2018 was the last year of revenue collection for the HOST Fund.

Budget

HOST Special Revenue Fund	2019 Actual	2020 Actual	2021 Revised	2022 Adopted	\$ Variance	% Variance
Revenues						
HOST Revenue	\$0	\$0	\$0	\$0	\$0	N/A
Interest Revenue	0	0	0	0	0	N/A
Transfer In	431,942	0	0	0	0	N/A
Appropriate Reserve	0	0	0	0	0	N/A
Total	\$431,942	\$0	\$0	\$0	\$0	N/A
Expenditures						
Bank Fees	\$0	\$110	\$0	\$0	\$0	N/A
Transfers to CIP Fund	0	141,747	0	0	0	N/A
Transfers to Vehicle Replacement Fund	0	403,213	0	0	0	N/A
Total	\$0	\$545,070	\$0	\$0	\$0	N/A

Please see the Revenue and Expense Detail section of this budget document for revenue and expense detail.

2020 Recap

As part of the 2020 budget, the remaining HOST funds were transferred to the Vehicle Replacement Fund (\$403,213) and the Langford Park project (\$141,747). Any other residual funding will be transferred to the Vehicle Replacement Fund.

2022 Budget Adjustments and Initiatives

Continuation of the policy that as the remaining HOST funded projects end, any residual funding will be transferred to the Vehicle Replacement Fund.

Contact Information: Steven Chapman, Deputy City Manager (404) 637-0620
steve.chapman@brookhavenga.gov

Debt Service Fund: The Debt Service Fund accounts for the payment of principal and interest as well as the related annual costs of the City’s long-term debt. Currently, the City’s long-term debt (City obligations greater than one year in length) consists of General Obligation and Revenue Bonds. Debt obligations currently accounted for include the following:

Debt Purpose	Initial Obligation	Terms	Balance 12/31/20	Balance 12/31/21
Purchase of Greenspace from DeKalb Peachtree Airport. This is a twenty (20) year loan financed through the Georgia Environmental Financing Agency (GEFA).	\$5,700,000	Issued:04/10/2017 Due: 04/01/2037 Rate 0.87% \$23,660 monthly \$500,000 principal forgiven	\$4,457,403	\$4,212,153
Financing for construction of the new Public Safety Building – General Obligation Bonds (SPLOST Revenue)	\$12,000,000	Issued: May 2018 Due: 07/2024 Rate: 2.75% Payment: January and July of each year	\$8,000,000	\$6,000,000
Financing for construction of Phase I of the Peachtree Creek Greenway – Revenue Bonds (Hotel/Motel Excise Tax revenue)	\$12,640,000	Issued: October 2018 Due: 07/2042 Rate: Variable 3.125 to 5% Payment: December of each year	\$12,115,000	\$11,880,000
Financing for the Park Bond Projects that were approved on the November 2018 ballot (Property Tax Revenue)	\$38,855,000	Issued: January 2019 Due: 07/2049 Rate: Variable 3.0 to 5.0% Payment: January and July of each year	\$38,755,000	\$37,815,000
Financing various SPLOST projects – General Obligation Bonds (SPLOST Revenue)	\$15,000,000	Issued: March 25, 2020 Due: 05/01/2024 Rate: 0.82% Payment: Monthly	\$12,586,904	\$9,092,136

Budget

Debt Service Fund	2019 Actual	2020 Actual	2021 Revised	2022 Adopted	\$ Variance	% Variance
Revenues						
Real and Personal Property Taxes	\$2,280,503	\$2,028,415	\$2,204,177	\$2,168,850	(\$35,327)	(1.6%)
Transfer In from General Fund	0	0	0	82,887	82,887	100.0%
Transfer In from Hotel/Motel Fund	703,795	288,712	600,000	428,625	(171,375)	(28.6%)
Transfer In from SPLOST Fund	2,363,917	4,766,386	5,957,078	5,902,078	(55,000)	(0.9%)
Appropriation from Reserve	0	0	320,328	447,142	126,814	39.6%
Total	\$5,348,215	\$7,083,513	\$9,081,583	\$9,029,582	(\$52,001)	(0.6%)

	2019 Actual	2020 Actual	2021 Revised	2022 Adopted	\$ Variance	% Variance
Expenditures						
Principal	\$2,556,999	\$2,556,999	\$6,833,898	\$6,915,018	\$81,120	1.2%
Interest	760,926	760,926	2,247,685	2,114,564	(133,121)	(5.9%)
Fiscal Agent Fee	500	500	0	0	0	N/A
Contingency	0	0	0	0	0	N/A
Total	\$3,318,425	\$3,318,425	\$9,081,583	\$9,029,582	(\$52,001)	(0.6%)

Please see the Revenue and Expense Detail section of this budget document for revenue and expense detail.

2020 Recap

In March 2020, the City issued \$15,000,000 in general obligation bonds to fund pavement management, existing capital asset maintenance, and transportation improvements SPLOST Projects that were included on the City Council approved SPLOST resolution.

The 2020 budget transferred from the Hotel/Motel fund the amount of \$288,712 for payment of the Peachtree Creek Greenway bond. This amount will be reduced due to the COVID-19 pandemic. The budgeted contingency and reserves were used to make up the funding shortfall.

2021 Initiatives

The 2021 Budget includes the transfers for the debt as described above. As can be seen in the table above, the 2021 budget appropriated reserves in the amount of \$320,328. Of this amount is the prefunded payment for the Georgia Environmental Financing Agency (GEFA) in the amount of \$283,922 and reserve use of \$36,406 for possible shortfall in the Peachtree Creek Greenway debt payment due the continuing COVID-19 pandemic.

2022 Budget Adjustments and Initiatives

The 2022 Budget includes the transfers for the debt as described above. As can be seen in the table above, the 2022 budget appropriates reserves in the amount of \$447,142. Of this amount is the prefunded payment for the Georgia Environmental Financing Agency (GEFA) in the amount of \$201,035 and reserve use of \$246,107 for possible shortfall in the Peachtree Creek Greenway debt payment due the continuing COVID-19 pandemic.

Contact Information: Steven Chapman, Deputy City Manager (404) 637-0620
steve.chapman@brookhavenga.org

Stormwater Fund: The Stormwater Fund was established to segregate revenues and expenses for the operation of the City’s Stormwater Utility including staffing, management, maintenance, operations, assessment, inspection and capital improvements to publicly-owned stormwater facilities in the City. The revenues of the fund are collected from the Stormwater Utility Assessment Fee which is billed and collected through the annual property tax bill. The Stormwater Utility Fee is assessed at a rate of \$7.83 per month (\$94 per year) per Equivalent Residential Unit (ERU). Single family residential properties and townhomes are assessed at one (1) ERU per parcel. Multi-family properties and condominiums are assessed at three-quarters (0.75) ERU per unit. Vacant lots are assessed at one-half (0.5) ERU per parcel. Non-residential properties are assessed at one (1) ERU for each 2,500 square feet of impervious area. The Stormwater Fund is managed within the Public Works Department.

Budget and Staffing

Stormwater Fund	2019 Actual	2020 Actual	2021 Revised	2022 Adopted	\$ Variance	% Variance
Revenues						
Assessment Fee Revenue	\$2,018,424	\$2,356,884	\$2,258,215	\$3,671,455	\$1,413,240	62.6%
Transfers In/Other Revenue	67,563	613,842	575,000	0	(575,000)	(100.0%)
Other Financing Sources	0	0	476,937	0	(476,937)	(100.0%)
Total	\$2,085,987	\$2,970,726	\$3,310,152	\$3,671,455	\$361,303	10.9%
Expenditures						
Personnel Services	\$1,999	\$0	\$0	\$0	\$0	N/A
Purchased Contracted Services	1,341,998	1,465,517	1,547,785	1,795,937	248,152	16.0%
Supplies	5,621	4,461	30,000	25,000	(5,000)	(16.7%)
Infrastructure	0	0	1,676,856	1,100,000	(576,856)	(34.4%)
Depreciation	199,620	209,567	0	0	0	N/A
Allocation of Costs	0	42,786	41,511	0	(41,511)	(100%)
Other Financing Uses	0	0	14,000	750,518	736,518	5,260.4%
Total	\$1,549,238	\$1,549,238	\$3,310,152	\$3,671,455	\$361,303	10.9%
Staffing (vendor positions)	2 Full-time	2 Full-time	3 Full-time	3 Full-time	N/A	N/A

Please see the Revenue and Expense Detail tab of this budget document for revenue and expense detail.

2020 Recap

Dredging of Murphy Candler Lake was successfully completed at the end of March 2020.

The Department completed the shoreline restoration of a portion of east shoreline of Murphy Candler Lake in March 2020.

The Department also completed the installation of a Trash Rack at North Fork Nancy Creek just north of Murphy Candler Lake.

The Department obtained the remaining necessary drainage easements for Phase III of the South Bamby project. This major drainage project was successfully completed in October 2020 and has proven to be highly effective in lowering water levels for average storm events.

Public Works began a pipe inspection program using a specialty high definition (HD), pole-mounted, WiFi camera designed specifically for sewer inspections.

The Department completed several emergency drainage improvement projects including: Long Branch Court 30" CMP pipe replacement, Byrnwyck Drive 24" CMP pipe replacement & sinkhole repair, Citadel Drive road cave-in, Emergency Road Stabilization at Inman Dr., Berkford Circle Drainage repair, Rustic Ridge CIPP rehabilitation, Sunderland Circle 24" CMP pipe replacement, Club Place 42" CMP pipe replacement, Apple Valley/Dresden 36" pipe replacement, and CIPP rehabilitation of the failed 36" CMP under Duke Road at Georgian Dr E.

The Department completed 2020 Capital Improvement Project at Inman Drive/Saybrook Drive.

The Department completed the streambank restoration design on North Fork Nancy Creek between I-285 to the northern end of Murphy Candler Lake.

EPD approved the Stormwater Management Program developed by Public Works staff in March 2020 and approved the 2019 MS4 Annual Report in December 2020.

2021 Initiatives

The Department welcomed new neighbors in LaVista Park by completing a group of six new stormwater infrastructure capital improvement projects in 2021. The Woodrow Way at Inman Drive Outfall Improvement Project was completed early in 2021.

More than 15 major drainage projects have been completed in 2021, including eight emergency projects that addressed sinkholes in City streets, right-of-way, or easements. These projects highlighted the overall condition of the City-owned drainage system within the right-of-way and the need to develop a systematic approach to sustain these assets.

The emergency project on W. Nancy Creek Drive to replace a collapsed 48" diameter CMP between two homes in a City drainage easement required seven months to complete, over \$600,000 in cost, and required shoring / stabilization of the foundation of the home at 1177 W Nancy Creek Drive.

Reflecting the backlog of, and the increase in, stormwater related Service Requests and Work Orders, the Department added another three-person crew to the maintenance operation. The Department focused on MS4 inspection findings and created/closed work orders for the maintenance crews to address the repair/maintenance locations identified in the 5-year inspection cycle.

The Department also focused on high priority stormwater structures and conveyances throughout the City.

In support of the increased stormwater workload and emergency projects, City Council increased the base stormwater fee to \$94 / ERU in the Spring of 2021.

The Public Works Department continued to implement two grant-funded projects from the U.S. Environmental Protection Department within the Nancy Creek Watershed Improvement Plan. Construction concluded on the North Fork Nancy Creek Stream Restoration Project: Murphey Candler Lake Spillway to Nancy Creek. State and Federal permitting activities were completed for the North Fork Nancy Creek Stream Restoration Project: I-285 to Murphey Candler Lake.

In addition, Department continued acquisition of repetitive loss properties under the 2020 FEMA Hazard Mitigation grant which calls for the purchase and demolition of 11 repetitive flood properties. The Department has agreed on terms of the purchase and/or completed the closing for all but one of the targeted properties. Bids for the demolition of 6 properties were received in 2021.

One additional full-time employee was added to the Stormwater Utility Division team with a focus on construction project oversight and inspection.

2021 MS4 Program

The Department entered the fourth year of the five-year NPDES Stormwater MS4 Permit and Inspection cycle. Inspections of structures and conveyances in 2 of the 5 geographic inspection areas were completed. Inspection occurred in one Zone for the Dry weather outfall screening and stormwater ponds. The 2020 Annual Report was submitted and approved by GA EPD. Continuous updates to the GIS Mapping continue to reflect the City's stormwater assets in ground.

2022 Budget Adjustments and Initiatives

For 2022, the Utility's focus will be a mix of reactive, proactive, and capital improvements through maintenance, repair, and rehabilitation projects in five areas: 1. Murphey Candler Dam, 2. North Fork Nancy Creek Stream Restoration: I-285 to Murphey Candler Lake, 3. High priority systems in active failure, 4. High-priority CMP systems in City rights-of-way, and 5. Expansion of in-house maintenance and repair capabilities.

The Department intends to use the competitive ITB process to pre-qualify groups of professional, specialty construction, and general construction service providers to enter into long-term

Agreements to assist in maintaining high quality project delivery and provide a better level of cost control.

Each year, as part of the MS4 Stormwater Management Program (SWMP), the City contracts street sweeping services to outside contractors. Although imperfect in many ways, nearly 45 tons of sand, dirt, gravel, and debris are diverted from streams in a one-time annual pass over each street in the City. The Department intends to significantly increase efficiency, and, in the vein of cost control and delivery of a higher level-of-service to Brookhaven’s residents, the Department intends to enter into a lease/purchase agreement for the acquisition of a street sweeper, staffed by City resources.

Projects in 2022 Capital Budget (continuation from 2021 Budget)

INFRASTRUCTURE PROJECT	FUNDING FOR	PROJECT NUMBER	AMOUNT
Murphey Candler Dam and Spillway Rehabilitation	Design/construction	SP2022.TBD	\$524,000
North Fork Nancy Creek Stream Restoration: I285 - MCL	Design/construction	SP2019.315	\$750,000
		Total	\$1,274,000

* Requires transfer of three floodplain properties from DeKalb County to City of Brookhaven

Projects Funded in 2022 Operating Budget

MAINTENANCE PROJECT	FUNDING FOR	FUNDING SOURCE	AMOUNT
Pipe Lining/Pipe Jetting - Citywide	Maintenance	Operating Budget	\$50,000
Citywide Emergency Repair (sinkholes, failures etc.)	Maintenance	Operating Budget	\$145,000
MS4 Pipe Replacement/Repair – Citywide	Maintenance	Operating Budget	\$592,800
		Total	\$812,800

Stormwater Project List, 2022-2025

FUTURE DRAINAGE PROJECTS*	
<i>Bluffhaven Sub-Division 54" CMP Cross Culvert Lining</i>	<i>Rehabilitate Murphey Candler Lake Spillway Structure</i>
<i>3846 Granger Drive Drainage System Rehabilitation</i>	<i>Rehabilitate 30" Drain Pipe at MCL Dam</i>
<i>3378 Woodrow Way Outfall Rehab & Replacement</i>	<i>MCL Repairs Upstream of Dam / Spillway</i>
<i>3910 Harts Mill Lane Headwall & Culvert Replacement</i>	<i>903 & 910 Byrnwyck Road: Rehab Headwall (H/W) & 54" CMP under Road w/ Cast-In-Place-Concrete (CIPP)</i>
<i>1285 Hampton Hall: Replace H/W</i>	<i>1297 Chaucer Lane: Replace H/W</i>
<i>Bubbling Creek Rd / Runnymede Corridor Replace 30"-36" and 18" CMP Drainage Systems (2 projects)</i>	

<i>3877 Windsor Lake Dr: CIPP 42" CMP /Grout Structure</i>	<i>3934 Ashford Dunwoody /3968 Parkcrest Dr: CIPP CMP</i>
<i>3431-3424 Stratfield Dr: Replace Drop Inlets, CMP, H/W</i>	<i>1432 Stratfield Circle: CIPP Pipes</i>
<i>3910 Harts Mill Ln: Replace CMP & H/W in Easement</i>	<i>1456 Stratfield Circle: Replace CMP & H/W</i>
<i>3212 Woodrow Way & 3193 Frontenac Ct: Replace Catch Basin (CB)</i>	<i>1587 Runnymede Drive: Replace CB</i>
<i>Georgian Ter / Skyland Dr CIP: Replace CMP, H/W, & CB</i>	<i>Club Place Phases I & III: CB, CMP, H/W Replacement</i>
<i>2287 Burch Cir – Replace System, Road to Creek</i>	<i>1114 Ashton Trace - Replace Failing CMP System</i>
<i>1321 N Cliff Valley Rd @Bldg 1391 - Outfall Rehab</i>	<i>Ashton Trace at Mitchell Cove Phase II</i>
<i>N Druid Hills Rd /Lindenwood Ln Drainage Rehab</i>	<i>Sylvan Cir (1475) - 18" & 24" CMP System Replacement</i>
<i>Drew Valley Road Drainage Improvements Downstream of Briarwood Way CIP (Long Term – Study, Design, Bid, Construct CIP Project (LT-CIP))</i>	<i>Elijay/Cartecay/Coosawatee Drainage Basin Storage Feasibility Study & CIP(LT-CIP)</i>

*Projects may be rearranged / reclassified / rescheduled based on then-current priorities and available funding.

2021-2025 Fund Projection

	2021	2022	2023	2024	2025
Beginning Balance	(\$8,092)	(\$8,092)	\$620,402	\$1,220,402	\$1,420,402
Revenues	3,310,152	3,671,455	3,650,000	3,700,000	3,750,000
Expenditures	3,310,152	3,043,179	3,100,000	3,500,000	3,550,000
Ending Balance	(\$8,092)	\$620,184	\$1,220,402	\$1,420,402	\$1,620,402

Beginning Fund Balance from 2020 CAFR – Page 34

Stormwater Utility Performance Measures

The Department continue to improve and modify performance measures based on customer demand and needs. The following will be the Department Performance measures in 2021:

- Comply with State MS4 program and meet **100 percent** of the deadlines
- Return **95 percent** of the customer phone calls and e-mails within 24-hour of receipt.
- Complete **95 percent** of the Priority 1 Work Orders from City Source within **24 Hours**
- Complete **95 percent** of the Priority 2 Work Orders from City Source within **7 days**
- Complete **95 percent** of the Priority 3 Work Orders from City Source within **21 days**

Contact Information: Don Sherrill, PE, PLS, Public Works Director (404) 637-0520

Don.Sherrill@brookhavenga.gov

Vehicle Replacement Fund: The Vehicle Replacement Fund was created to budget for capital acquisition of vehicles funded through multiple revenue sources. This fund also is intended to carry a fund balance to help level annual funding needs. The Police Department is the primary user of vehicles in the City and monitors the safety and quality of the vehicles on a regular basis.

Budget

Vehicle Replacement Fund	2019 Actual	2020 Actual	2021 Revised	2022 Adopted	\$ Variance	% Variance
Revenues						
Transfer In	\$0	\$2,203,213	\$0	\$0	\$0	N/A
Appropriate Reserve	0	0	995,259	1,016,092	20,833	2.1%
Reimbursement for damaged property	79,800	31,993	0	0	0	N/A
Total	\$79,800	\$2,235,206	\$995,259	\$1,016,092	\$20,833	2.1%
Expenditures						
Vehicles	\$579,506	\$951,647	\$995,259	\$1,016,092	\$20,833	2.1%

Please see the Revenue and Expense Detail section of this budget document for revenue and expense detail.

2020 Recap

A total of 15 police vehicles were replaced using the accumulated fund balance. The fleet replacement includes twelve (12) hybrid vehicles that utilize gas and electric fuel sources. Of the vehicles replaced, (4) vehicles were provided to the Georgia Public Safety Training Center (GPSTC) for training and (8) vehicles were auctioned as surplus.

2021 Initiatives

A total of 14 police vehicles were replaced with the Ford Hybrid Utility Interceptor (SUV), using the accumulated fund balance. Going forward, Ford Hybrid SUVs will replace existing Taurus sedans and high-mileage gas SUVs. Additionally, three all-electric Ford Mustangs were purchased.

2022 Budget Adjustments and Initiatives

Based on the 5-year replacement plan, a total of 15 police vehicles are scheduled for replacement. The replacements will be Ford Hybrid Utility Interceptor (SUV), using the accumulated fund balance. The Ford Hybrid SUVs will replace existing Taurus sedans and high-mileage gas SUVs.

In addition, 2 hybrid SUVs within the Community Development Department will be purchased to replace surplus sedans and 1 pick-up truck within the Parks and Recreation Department will be purchased as a pool vehicle. Funding will also include upfitting of vehicles across all departments with necessary equipment.

2021-2025 Fund Projection

	2021	2022	2023	2024	2025
Beginning Balance	\$2,725,129	\$1,729,870	\$713,778	\$0	\$0
Revenue - Transfers In	0	0	236,222	975,000	1,000,000
Expenditures	995,259	1,016,092	950,000	975,000	1,000,000
Ending Balance	\$1,729,870	\$713,778	\$0	\$0	\$0

Beginning Fund Balance from 2020 CAFR – Page 69

Contact Information: Patrice Ruffin, Assistant City Manager (404) 637-0620
patrice.ruffin@brookhavenga.gov

Municipal Court Fund: Municipal Court must handle payments to other courts in accordance with specific rules established by the Georgia Superior Court Clerk’s Cooperative Authority (GSCCCA). The GSCCCA was created by statute in 1993 and was mandated by state law to act as collecting and remitting agents with respect to costs, fees, and surcharges required to be charged on every fine in a municipal court.

Funds are required to be remitted to the GSCCCA by the end of the month following the month in which the funds are received. The GSCCCA prescribes the procedures and forms required in the remitting and reporting of the funds.

Local Victim Assistance, County Drug Abuse and Peace Officers Annuity funds are reportable to GSCCCA, but are remitted to the appropriate agencies as required by statute.

Budget

Municipal Court Fund	2019 Actual	2020 Actual	2021 Revised	2022 Adopted	\$ Variance	% Variance
Revenue						
Municipal Court Fines	\$0	\$278,049	\$333,000	\$333,000	\$0	(28.6%)
Expenditures						
Local Victim Assistance	\$0	\$33,834	\$50,000	\$50,000	\$0	0.0%
County Drug Abuse	0	11,428	25,000	25,000	0	0.0%
Peace Officers Annuity	0	42,348	70,000	70,000	0	0.0%
GSCCCA – Georgia Superior Court	0	141,756	188,000	188,000	0	0.0%
Total	\$0	\$229,366	\$333,000	\$333,000	\$0	0.0%

Please see the Revenue and Expense Detail section of this budget document for revenue and expense detail.

This fund was created in fiscal year 2020 at the request of the City’s outside auditing firm to maintain compliance with the State of Georgia Mandated Charter of Accounts. This segregated fund is simply a way to account for the revenues collected and then disbursed to outside agencies as required by State of Georgia Code.

This fund will maintain a zero fund balance.

Contact Information: Shirley Archer, Court Administrator (404) 637-0670
shirley.archer@brookhavenga.gov

Brookhaven Public Facilities Authority Fund: The Brookhaven Public Facilities Authority (BPFA) was created by the State of Georgia Legislature through Act 533, S.B 478. The BPFA has the power to; acquire, construct, add to, extend, improve, equip, operate, maintain, lease, and dispose of a project. The BPFA can also execute contracts, leases, and other agreements as necessary in order to perform its duties related to a project. This also includes financing using the proceeds of revenue bonds, notes, or other forms of financial obligation.

A project for purposes of the BPFA includes buildings, facilities, and equipment necessary or convenient for the efficient operation of the City or any department, agency, division, or commission.

Budget

Brookhaven Public Facilities Authority Fund	2019 Actual	2020 Actual	2021 Revised	2022 Adopted	\$ Variance	% Variance
Revenue						
Lease Proceeds	\$0	\$0	\$1,350,000	\$100,000	(\$1,250,000)	(92.6%)
Expenditures						
Land Purchase	\$0	\$0	\$1,350,000	\$100,000	(\$1,250,000)	(92.6%)
Total	\$0	\$0	\$1,350,000	\$100,000	(\$1,250,000)	(92.6%)

Please see the Revenue and Expense Detail section of this budget document for revenue and expense detail.

2021 Initiatives

In 2021, the City entered into an Intergovernmental Agreement with the Facilities Authority for the purchase of the former Rita’s Dry Cleaners property at 1382 Dresden Drive. The property was purchased for \$1.65M. Payments to the seller will be made over the course of four years (2021 - 2024).

This property was initially intended to be included in the Dresden Village project being developed by Connolly Investment and Development Company for a cut-through connection in the corridor. That development deal did not close, and Connolly opted to move forward with their development plans without this property and without a cut-through. To avoid having a vacant building in the middle of a prime development near the City’s Centre, City Council authorized the purchase of the property to protect the design integrity of the Dresden Village project.

Although official plans for the property have not been identified at this time, it is being preserved for public use. Some options include, but are not limited to, public greenspace or neighborhood shopping.

2022 Budget Adjustments & Initiatives

The 2022 budget totals \$100,000 which is a decrease of \$1,250,000 or 92.6 percent from the 2021 Revised Budget. The 2022 decrease in revenue reflects continuing lease payments and land acquisition costs for the 2021 land transaction.

2021-2025 Revenue and Expenditure Forecast

Brookhaven Public Facilities Fund	2021	2022	2023	2024	2025
Source of Funds					
Lease Proceeds	\$1,350,000	\$100,000	\$100,000	\$100,000	\$0
Use of Funds					
Land Acquisition	\$1,350,000	\$100,000	\$100,000	\$100,000	\$0

NOTE: This fund will maintain a zero (\$0) fund balance. All proceeds from the collection of lease proceeds will be directed toward the purchase of land.

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