



DATE: March 2, 2021

TO: All Offerors'

FROM: City of Brookhaven Purchasing Department

RE: RFQc No 21-104, Dresden Drive Intersection Improvement Analysis

Please see Addendum No. 2 for the above-referenced solicitation.



1. The following change has been made to the above-referenced solicitation.

Questions and Answers

2. All other terms and conditions remain the same.

ADDENDUM NO. 2
RFQc No 21-104
Dresden Drive Intersection Improvement Analysis
REVISED 3/2/2021

A. The following are additional and updated questions received and City of Brookhaven responses for the above- referenced solicitation:

1. The 4th bullet on page 38 (under Item 3, letter A), “Project Schedule” states that “all offerors responding to the RFQc shall submit a non-price Proposal,” and on page 40 the RFQ states that “cost will not be the deciding factor in this RFQ, only qualifications.” However, elsewhere the RFQ states that proposal packages must include Exhibit G, which is a cost proposal. Can you please clarify whether proposers are to include a cost proposal, and can you explain how cost will be factored into the selection process?
Exhibit G, Cost Proposal is required to be submitted with this RFQc. The awarding factor for this proposal will be based solely upon your qualifications. All cost proposals will remain sealed, and only the awarding firm cost proposal will be opened after the evaluation process.
2. For Exhibit B: Georgia Security and Immigration Compliance Affidavit; please confirm first page is for the Prime Contractor/Offeror only AND the 2nd page for the subcontractors only.
That is correct. The first page is to be completed by the Prime Contractor, and the second page is to be completed by the subcontractor.
3. For Exhibit, C: Drug Free Workplace; will this form need to be completed by both the Prime and their subcontractors?
Yes.
4. Also, for the Prime, do we show City of Brookhaven (Service Provider) and Prime’s firm name (subcontractor) in the lines?
Yes.
5. Exhibit E: Purchasing Policy Addendum AND Exhibit F: Affidavit Verifying Status for Public Benefit Application; please confirm these are just required for the Prime firm.
Yes.
6. Page 42 in the revised RFQ, under the Request for Clarifications section V. Certification (Section III); does the Prime firm need to fill this page out and return with the proposal?
Yes.
7. D. References: Provide as references the names of at least three (3) local clients you have served in the last five (5) years. Is it acceptable to use local government clients or are you looking for local region clients?
Exhibit D, Reference can be local region client or local governmental clients. However, on page 38, Section C. Project Experience must be included with your response.

8. Exhibit A requests each bid to be accompanied with a Bid Bond. Since this is an RFQ, are consultants still required to submit Exhibit A – bond documents?
Bond documents are not required for this RFQc. Please see Addendum No. 1.
9. Please clarify when RFQ questions are due. The RFQ has two different dates.
Questions were due Wednesday, February 24, 2021, at 4:00 p.m. EDT. Please see Addendum No. 1.
10. Is area classifications 1.06 a – 1.06 g required for this project since the city only anticipates an environmental screening to be provided?
Area Classifications 1.06a – 1.06g are not required.
11. Is area classification 3.08 required considering the scope of work for this project?
3.08 Landscape Architecture is not required.
12. The RFQ states on page 33 that an “environmental screening of potential resources” is to be done as part the Existing Conditions Assessment. Is remote/desktop review sufficient for this study or is this effort expected to include fieldwork for history and ecology (e.g., GPS based delineation of stream banks and wetlands)?
Remote / desktop review is sufficient.
13. The RFQ states on page 33 that an “environmental screening of potential resources” is to be done as part the Existing Conditions Assessment. Is remote/desktop review sufficient for this study or is this effort expected to include fieldwork for history and ecology (e.g., GPS based delineation of stream banks and wetlands)?
Area Classifications 1.06a – 1.06g are not required.