



December 21, 2020

**SENT VIA ELECTRONIC**

Aaron Sorrell  
Community Planning Insights  
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**RE: RFP 20-120, City of Brookhaven Consolidated Plan and Action Plan 2021-2026 –  
Intent to Award**

In compliance with solicitation conditions as described in the above-referenced Request for Proposal, this letter shall serve as official notification of City of Brookhaven intent to enter into a contract with your company.

The contract, for which you are being considered for award, is estimated to be in the amount of \$45,000.00.

Thank you for your interest in doing business with the City of Brookhaven.

Sincerely,

*Shakera Hall*

Shakera Hall  
Procurement Manager