

ORDINANCE 2020-11-01

AN ORDINANCE TO ADOPT THE BUDGET FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2021 AND ENDING DECEMBER 31, 2021 FOR EACH FUND OF THE CITY OF BROOKHAVEN, GEORGIA, PURSUANT TO ARTICLE V OF THE CITY OF BROOKHAVEN CHARTER, APPROPRIATING THE AMOUNTS SHOWN IN EACH BUDGET AS EXPENDITURES, ADOPTING THE ITEM OF ANTICIPATED FUNDING SOURCES, PROHIBITING EXPENDITURES TO EXCEED APPROPRIATIONS, PROHIBITING EXPENDITURES FROM EXCEEDING ACTUAL FUNDING SOURCES, PROVIDING FOR THE AUTHORIZATION TO LAPSE ALL ENCUMBRANCES OUTSTANDING AT DECEMBER 31, 2020, PROVIDING FOR AUTHORIZATION TO RE-APPROPRIATE ALL UNEXPENDED CAPITAL APPROPRIATIONS, INCLUDING LAPSED CAPITAL OUTLAY ENCUMBRANCES, PROVIDING FOR THE CREATION OF TRUST FUND(S) FOR RECEIPT OF MONIES BY GIFT, GRANT, OR OTHERWISE, WHEN THE SAME CONTAINS AS A CONDITION OF ACCEPTANCE, A LIMITATION OR RESTRICTION REGARDING THE USE OR EXPENDITURE OF THE SAME AND THE MANAGEMENT AND DISBURSEMENT THEREOF OTHER, AND OTHER ITEMS NECESSARY FOR THE ONGOING OPERATION OF THE CITY OF BROOKHAVEN.

WHEREAS, the proposed budget for each of the various funds of the City of Brookhaven has been presented to the City Council by the City Manager and the Mayor; and

WHEREAS, incorporated within the proposed budget is the pay and benefits plan for City of Brookhaven employees; and

WHEREAS, incorporated within the proposed budget is the City of Brookhaven schedule of authorized positions; and

WHEREAS, the City Council grants authority to the City Manager, or designee, to adjust the budget as necessary for any gifts, donations, or grants that are accepted by the City Council during the fiscal year; and

WHEREAS, incorporated within the proposed budget are annual renewals for contracted services for the City of Brookhaven; and

WHEREAS, incorporated within the proposed budget is the continuation of appropriated capital projects in various stages of completion for the City of Brookhaven; and

WHEREAS, incorporated within this ordinance is the authorization to lapse all purchase encumbrances outstanding at December 31, 2020; and

WHEREAS, incorporated within the proposed budget are financial policies for the City of Brookhaven; and

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WHEREAS, public hearings on the proposed budget were held on October 27, 2020, and November 10, 2020 in accordance with the requirements of Subsection B, Section IV of Sec. 2.66 of the Code of Ordinances.

WHEREAS, each of the funds maintains a balanced budget, such that anticipated funding sources equal or exceed proposed expenditures; and

WHEREAS, the City Council has reviewed the proposed budget; and

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BROOKHAVEN
HEREBY ORDAINS, AS FOLLOWS:**

1. The budget of the City of Brookhaven, its General Fund, each Special Revenue Fund, Enterprise Fund, and Capital Project Fund attached hereto in Exhibit "A" is hereby adopted and approved.
2. Any increase or decrease in appropriations or revenue of any fund or for any department; the establishment of new capital projects; or the acceptance of new grant projects other than those exceptions provided for herein, shall require approval of the City Council.
3. The budget document of the City of Brookhaven incorporates the authorized position list and the pay and benefit plan that will be administered through the City Manager or designee.
4. The City Council authorizes the renewal of service contracts according to the terms as approved in the contract agreement.
5. The City Council authorizes that amounts allocated to capital project items may be expended only for a specific capital project. The amount allocated for specific capital projects may not be exceeded or increased without City Council authorization, the same being by a duly enacted Ordinance effecting such amendment or transfer.
6. The City Council authorizes and approves the financial policies as detailed in the budget document.
7. The City Council authorizes that when the City receives monies from any source, be it private or governmental, by Grant, Gift, or otherwise, to which there is attached as a condition of acceptance, any limitation regarding the use or expenditure of the monies received, the funds so received need not be shown in the Annual Budget nor shall said budget be subject to amendment or expenditure as a result of the receipt of said monies, but said monies shall only be disbursed and applied toward the purposes for which the said funds were received. To ensure the integrity of the Operating Budget, and the integrity of the monies received by the City under Grants or Gifts, all monies received as contemplated above must, upon receipt, be segregated and accounted for based upon accepted contemporary Generally Accepted Governmental Accounting Principles and where appropriate, placed into separate and individual trust and/or escrow accounts from

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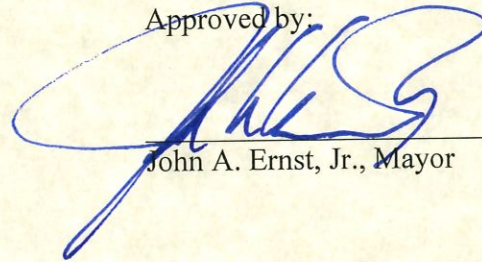
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which any money drawn may only be disbursed and applied within the limitations placed upon the Gift or Grant as aforesaid.

8. The City Council authorizes that all outstanding encumbrances for operating expenditures at December 31, 2020 shall lapse at that time; and, outstanding encumbrances, may be added to the corresponding 2021 budget available balances and be simultaneously re-appropriated for expenditure, as previously approved in the 2020 budget.
9. The City Council approves the Sustainable Brookhaven framework as a way of governing and managing in pursuit of lasting economic, social, and environmental development that seeks to avoid and prevent the depletion or permanent damage of Brookhaven's resources, which include the environment, built infrastructure, and civic capital that is the DNA of the City.
10. The City Manager and/or his/her designee may promulgate all necessary internal rules, regulations, and policies to ensure that this Budget Ordinance is followed.
11. Should any section of this resolution be declared invalid or unconstitutional by any court of competent jurisdiction, such declaration shall not affect the validity of the resolution as a whole or any part thereof which is not specifically declared to be invalid or unconstitutional.

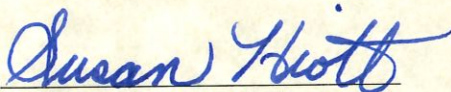
**SO ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF
BROOKHAVEN, GEORGIA THIS 10th DAY OF NOVEMBER, 2020.**

Approved by:



John A. Ernst, Jr., Mayor

Attest:

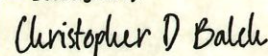


Susan Hiott, City Clerk



Approved as to Form and Content

DocuSigned by:



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Chris Balch, City Attorney

STATE OF GEORGIA
 COUNTY OF DEKALB
 CITY OF BROOKHAVEN

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EXHIBIT A

City of Brookhaven, GA
 2021 Proposed Budget
 All Funds - Schedule of Fund Revenues and Expenditures

	General Fund	Confiscated Assets Fund	StreetLight Special Revenue Fund	Enhanced 911 Special Revenue Fund	Grants Fund	Special Tax District #1 Revenue Fund	LaVista Park Special Tax District Revenue Fund	Hotel Motel Tax Fund	SPLOST Special Revenue Fund	Debt Service Fund	Stormwater Fund	Vehicle Replacement Fund	Capital Improvement Program Fund	Totals
Taxes	\$22,866,780	\$0	\$0	\$0	\$0	\$982,759	\$400,000	\$3,200,000	\$0	\$2,204,177	\$0	\$0	\$0	\$29,653,716
Licenses and Permits	2,925,000	-	-	-	-	-	-	-	-	-	-	-	-	2,925,000
Intergovernmental	-	-	-	-	1,588,037	-	-	-	7,890,000	-	-	-	-	9,478,037
Charges for Services	478,873	-	422,000	1,126,039	-	-	-	-	-	-	2,258,215	-	-	4,285,127
Fines and Forfeitures	1,225,000	50,050	-	-	-	-	-	-	-	-	-	-	-	1,275,050
Investment Income	50,000	-	-	-	-	-	-	-	-	-	-	-	-	50,000
Miscellaneous Revenue	91,000	-	-	-	-	-	-	-	-	-	-	-	-	91,000
Other Financing Sources	2,262,237	-	38,000	300,000	-	-	-	-	3,437,669	6,877,406	-	967,554	1,433,037	15,315,903
Total Sources of Funds	\$29,898,890	\$50,050	\$460,000	\$1,426,039	\$1,588,037	\$982,759	\$400,000	\$3,200,000	\$11,327,669	\$9,081,583	\$2,258,215	\$967,554	\$1,433,037	\$63,073,833
Mayor & Council	\$465,452	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$465,452
City Manager	664,024	-	-	-	-	-	-	-	-	-	-	-	-	664,024
City Clerk	386,112	-	-	-	-	-	-	-	-	-	-	-	-	386,112
Finance	2,505,687	-	-	-	-	-	-	-	-	-	-	-	-	2,505,687
City Attorney	560,000	-	-	-	-	-	-	-	-	-	-	-	-	560,000
Information Technology	1,735,630	-	-	-	-	-	-	-	-	-	-	-	-	1,735,630
Human Resources	297,869	-	-	-	-	-	-	-	-	-	-	-	-	297,869
Communications	529,514	-	-	-	-	-	-	-	-	-	-	-	-	529,514
Municipal Court	1,034,261	-	-	-	-	-	-	-	-	-	-	-	-	1,034,261
Police	11,688,686	50,050	-	1,426,039	-	982,759	-	-	2,837,669	2,220,000	-	967,554	-	20,172,757
Public Works	1,600,554	-	460,000	-	1,213,037	-	400,000	-	2,232,922	-	2,258,215	-	1,433,037	9,597,765
Parks & Recreation	3,688,364	-	-	-	-	-	-	-	300,000	2,453,773	-	-	-	6,442,137
Community Development	3,843,047	-	-	-	375,000	-	-	-	-	-	-	-	-	4,218,047
Economic Development	197,203	-	-	-	-	-	-	-	-	-	-	-	-	197,203
Tourism	-	-	-	-	-	-	-	3,200,000	-	670,732	-	-	-	3,870,732
Non-Department	702,487	-	-	-	-	-	-	-	5,957,078	3,737,078	-	-	-	10,396,643
Total Uses of Funds	\$29,898,890	\$50,050	\$460,000	\$1,426,039	\$1,588,037	\$982,759	\$400,000	\$3,200,000	\$11,327,669	\$9,081,583	\$2,258,215	\$967,554	\$1,433,037	\$63,073,833