

AN ORDINANCE TO AMEND THE GENERAL FUND BUDGET FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2020 AND ENDING DECEMBER 31, 2020 FOR THE CITY OF BROOKHAVEN PURSUANT TO ARTICLE V OF THE CITY OF BROOKHAVEN CHARTER, RECOGNIZING THE CHANGE IN REVENUE AND EXPENDITURES BASED ON THE BROOKHAVEN DEVELOPMENT AUTHORITY BUDGET, APPROVING THE INCREASE IN POLICE POSITIONS RELATED TO THE LAVISTA PARK ANNEXATION AND INCREASED CALLS IN THE SPECIAL TAX DISTRICT, APPROVING THE ADDITION OF A TREE CANOPY PRESERVATION PROGRAM MANAGER, PROVIDING FOR THE FINANCE DEPARTMENT TO MAKE TECHNICAL CHANGES AS NECESSARY, AND PROHIBITING EXPENDITURES FROM EXCEEDING ACTUAL FUNDING SOURCES, AND FOR OTHER PURPOSES

WHEREAS, the Official Code of Georgia Annotated, Chapter 36, Section 81, Subsection 3, requires that each local government adopt a balanced budget for all required funds; and

WHEREAS, the Official Code of Georgia Annotated, Chapter 36, Section 81, Subsection 3, Paragraph (d) allows a local government to amend its budget to adapt to changing governmental needs during the budget period; and

WHEREAS, the City wishes to amend its 2020 budget to reflect changes related to the Brookhaven Development Authority budget; and

WHEREAS, the City through its obligation to provide public safety services to the recently annexed area of Lavista Park, intends to increase the police department staffing level; and

WHEREAS, the City of Brookhaven maintains balanced budgets, such that anticipated funding sources equal or exceed the proposed expenditures.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BROOKHAVEN HEREBY ORDAINS, AS FOLLOWS:

1. The City Council approves the expenditure reduction (\$145,000) and the cost allocation reduction (145,000) in the Economic Development department budget as documented in the Brookhaven Development Authority budget.
2. The City Council approves the updated Authorized Position Listing for the City of Brookhaven (Exhibit A).
3. The City Council authorizes the City Manager or his designee to take any action necessary to complete this ordinance.
4. Should any section of this ordinance be declared invalid or unconstitutional by any court of competent jurisdiction, such declaration shall not affect the validity of the resolution as a whole or any part thereof which is not specifically declared to be invalid or unconstitutional.

ORD 2020-01-06

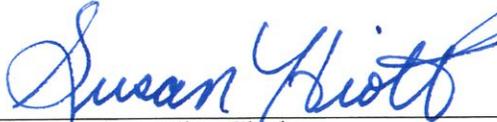
SO ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF BROOKHAVEN,
THIS 28th DAY OF JANUARY 2020.

Approved by:

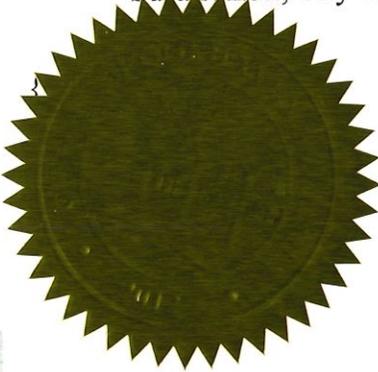


John Arthur Ernst, Jr., Mayor

Attest:



Susan Hiott, City Clerk



Approved as to form:



Laurel Henderson, Attorney

EXHIBIT A

City of Brookhaven, Ga. Authorized Positions FY 2020 Budget (All Funds)								
	FT	PT*	Change	Proposed FT	Grade	Min	Contract/ Charter Req.	Max
Elected Officials								
Mayor	1			1			\$16,000	
Council Member	4			4			\$12,000	
City Manager's Office								
City Manager (appointed)	1			1			\$190,000	
Assistant City Manager/CFO	1			1	121	\$122,004		\$196,267
Assistant to the City Manager	1			1	107	\$42,406		\$67,850
Strategic Partnerships Director	1			1	112	\$61,782		\$98,852
Management Policy Analyst	1			1	105	\$36,023		\$57,637
Emergency Management Coordinator		1			114	\$70,471		\$112,752
Human Resources Department								
HR Director	1			1	117	\$84,256		\$138,719
HR Generalist	1			1	108	\$46,011		\$73,618
Economic Development Department								
Director of Economic Development	1			1	112	\$61,782		\$98,852
City Clerk's Office								
City Clerk (appointed)	1			1	114	\$70,471		\$112,752
Deputy Clerk	1			1	107	\$42,406		\$67,850
Clerk		1			105	\$36,023		\$57,637
Communications Department								
Communications and Public Engagement Director	1			1	117	\$84,246		\$138,719
Communications Manager	1			1	113	\$65,984		\$105,574
Public Engagement Specialist		2			105	\$36,023		\$57,637
Community Development Department								
Community Development Director	1			1	117	\$84,246		\$138,719
Community Development Deputy Dir.	1			1	114	\$70,471		\$112,752
Administrative Assistant	2	1		2	105	\$36,023		\$57,637
Land Development Inspector/Arborist	2			2	109	\$49,922		\$79,875
Tree Canopy Preservation Program Manager			1	1	110	\$54,166		\$86,665
Development Services Manager	1			1	113	\$65,984		\$105,574
Planner I	1			1	107	\$42,406		\$67,850
Planner II	1			1	108	\$46,011		\$73,618
Sr Planner	1			1	110	\$54,166		\$86,665
Fire Marshal	1			1	111	\$57,849		\$92,558
City Engineer	1			1	114	\$70,471		\$112,752
Fire Plan Reviewer		1			104	\$33,201		\$53,121
Finance Department								
Director of Finance	1			1	120	\$99,772		\$159,636
Senior Accountant	1			1	113	\$65,984		\$105,574
Administrative Assistant	1			1	102	\$28,201		\$45,123
Purchasing Manager	1			1	115	\$75,262		\$120,419
Payroll Manager	1			1	108	\$46,011		\$73,618
Accounting Clerk	1			1	105	\$36,023		\$57,637
Information Technology Department								
Director of IT	1			1	118	\$89,132		\$142,613
GIS Manager	1			1	113	\$65,984		\$105,574
Systems Engineer II	3			3	111	\$57,849		\$92,558

Systems Analyst II	1			1	111	\$57,849		\$92,558
IT Temporary		1			100	\$22,287		\$35,660
Municipal Court								
Judges (appointed)		2					\$150/Hr	
Chief Clerk of Court Administrator	1			1	109	\$49,922		\$79,875
Court Clerk		5			105	\$36,023		\$57,637
Parks & Recreation Department								
Director of Parks & Recreation	1			1	117	\$84,246		\$138,719
Assistant Director of Parks & Recreation	1			1	113	\$65,984		\$105,574
Administrative Assistant	1			1	105	\$36,023		\$57,637
Recreation Coordinator	1			1	106	\$39,084		\$62,535
Events Coordinator	1			1	106	\$39,084		\$62,535
Athletic Coordinator	1			1	106	\$39,084		\$62,535
Recreation Leader/ Seasonal Pool Manager	1	14		1	100	\$22,287		\$35,660
Police Department								
Police Chief	1			1	120	\$99,772		\$159,636
Deputy Chief	1			1	116	\$79,628		\$136,000
Major	3			3	114	\$70,471		\$121,500
Lieutenant	6			6	112	\$69,806		\$105,000
Sergeant	12		1	13	110	\$61,076		\$92,000
Officer	41		4	45	107	\$48,500		\$71,792
Executive Assistant	1			1	107	\$42,406		\$67,850
Crime Analyst	1			1	106	\$39,084		\$62,535
Detective	7		1	8	107	\$48,500		\$71,792
Crime Scene Technician	2			2	105	\$36,023		\$57,637
Police Service Representative	5		1	6	104	\$33,201		\$53,121
K-9 Officer	3			3	107	\$48,500		\$71,792
Terminal Agency Coordinator	1			1	104	\$33,201		\$53,121
Record Clerk	2		1	3	104	\$33,201		\$53,121
Property & Evidence Clerk	1			1	105	\$36,023		\$57,637
Permit Coordinator		1			104	\$33,201		\$53,121
PT Officer		5			107	\$42,406		\$67,850
Totals	136	34	9	145				

* Part-time Positions are based on individuals and not on hours worked.