

**STATE OF GEORGIA  
COUNTY OF DEKALB  
CITY OF BROOKHAVEN**

**ORDINANCE 2019-11-02**

**AN ORDINANCE TO ADOPT THE BUDGET FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2020 AND ENDING DECEMBER 31, 2020 FOR EACH FUND OF THE CITY OF BROOKHAVEN, GEORGIA, PURSUANT TO ARTICLE V OF THE CITY OF BROOKHAVEN CHARTER, APPROPRIATING THE AMOUNTS SHOWN IN EACH BUDGET AS EXPENDITURES, ADOPTING THE ITEM OF ANTICIPATED FUNDING SOURCES, PROHIBITING EXPENDITURES TO EXCEED APPROPRIATIONS, AND PROHIBITING EXPENDITURES FROM EXCEEDING ACTUAL FUNDING SOURCES, PROVIDING FOR THE AUTHORIZATION TO LAPSE ALL ENCUMBRANCES OUTSTANDING AT DECEMBER 31, 2019, AND PROVIDING FOR AUTHORIZATION TO RE-APPROPRIATE ALL UNEXPENDED CAPITAL APPROPRIATIONS, INCLUDING LAPSED CAPITAL OUTLAY ENCUMBRANCES, AND PROVIDING FOR AUTHORIZATION TO CLOSE ALL CAPITAL PROJECTS THAT HAVE BEEN COMPLETED IN 2019 AS DOCUMENTED IN THE PROPOSED 2020 BUDGET, AND PROVIDING FOR THE CREATION OF TRUST FUND(S) FOR RECEIPT OF MONIES BY GIFT, GRANT, OR OTHERWISE, WHEN THE SAME CONTAINS AS A CONDITION OF ACCEPTANCE, A LIMITATION OR RESTRICTION REGARDING THE USE OR EXPENDITURE OF THE SAME AND THE MANAGEMENT AND DISBURSEMENT THEREOF OTHER, AND OTHER ITEMS NECESSARY FOR THE ONGOING OPERATION OF THE CITY OF BROOKHAVEN.**

**WHEREAS**, the proposed budget for each of the various funds of the City of Brookhaven has been presented to the City Council by the City Manager and the Mayor; and

**WHEREAS**, incorporated within the proposed budget is the pay and benefits plan for City of Brookhaven employees; and

**WHEREAS**, incorporated within the proposed budget is the City of Brookhaven schedule of authorized positions; and

**WHEREAS**, the City Council grants authority to the City Manager, or designee, to adjust the budget as necessary for any gifts, donations, or grants that are accepted by the City Council during the fiscal year; and

**WHEREAS**, incorporated within the proposed budget are annual renewals for contracted services for the City of Brookhaven; and

**WHEREAS**, incorporated within the proposed budget is the continuation of appropriated capital projects in various stages of completion for the City of Brookhaven; and

**WHEREAS**, incorporated within the proposed budget is the closing of completed capital projects for the City of Brookhaven; and

**WHEREAS**, incorporated within this ordinance is the authorization to lapse all purchase encumbrances outstanding at December 31, 2019; and

**WHEREAS**, incorporated within the proposed budget are financial policies for the City of Brookhaven; and

**WHEREAS**, incorporated within the proposed budget is the completed North Druid Hills Corridor Master plan for the City of Brookhaven; and

**WHEREAS**, incorporated within the proposed budget is the completed Sustainable Brookhaven framework for the City of Brookhaven; and

**WHEREAS**, public hearings on the proposed budget were held on November 12, 2019, and November 26, 2019 in accordance with the requirements of Subsection B, Section IV of Sec. 2.66 of the Code of Ordinances.

**WHEREAS**, each of the funds maintains a balanced budget, such that anticipated funding sources equal or exceed proposed expenditures; and

**WHEREAS**, the City Council has reviewed the proposed budget; and

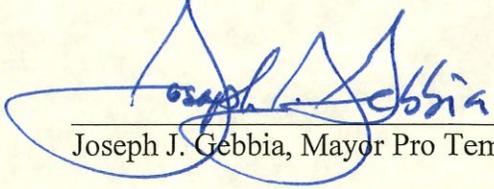
**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BROOKHAVEN HEREBY ORDAINS, AS FOLLOWS:**

1. The budget of the City of Brookhaven, its General Fund, each Special Revenue Fund, Enterprise Fund, and Capital Project Fund attached hereto in Exhibit "A" is hereby adopted and approved.
2. Any increase or decrease in appropriations or revenue of any fund or for any department; the establishment of new capital projects; or the establishment of new grant projects other than those exceptions provided for herein, shall require approval of the City Council.
3. The budget document of the City of Brookhaven incorporates the authorized position list and the pay and benefit plan that will be administered through the City Manager or designee.
4. The City Council authorizes the renewal of service contracts according to the terms as approved in the contract agreement.
5. The City Council authorizes amounts allocated to capital project items may be expended only for a specific capital project. The amount allocated for specific capital projects may not be exceeded or increased without City Council authorization, the same being by a duly enacted Ordinance effecting such amendment or transfer.
6. The City Council authorizes the closing of capital projects as detailed in the budget document.

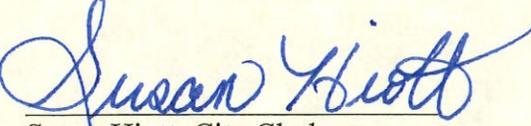
7. The City Council authorizes and approves the financial policies are detailed in the proposed budget document.
8. The City Council authorizes that when the City receives monies from any source, be it private or governmental, by Grant, Gift, or otherwise, to which there is attached as a condition of acceptance, any limitation regarding the use or expenditure of the monies received, the funds so received need not be shown in the Annual Budget nor shall said budget be subject to amendment or expenditure as a result of the receipt of said monies, but said monies shall only be disbursed and applied toward the purposes for which the said funds were received. To ensure the integrity of the Operating Budget, and the integrity of the monies received by the City under Grants or Gifts, all monies received as contemplated above must, upon receipt, be segregated and accounted for based upon accepted contemporary Generally Accepted Governmental Accounting Principles and where appropriate, placed into separate and individual trust and/or escrow accounts from which any money drawn may only be disbursed and applied within the limitations placed upon the Gift or Grant as aforesaid.
9. The City Council authorizes that all outstanding encumbrances for operating expenditures at December 31, 2019 shall lapse at that time; and, outstanding encumbrances, may be added to the corresponding 2020 budget available balances and be simultaneously re-appropriated for expenditure, as previously approved in the 2019 budget.
10. The City Council approves the Sustainable Brookhaven framework as a way of governing and managing in pursuit of lasting economic, social, and environmental development that seeks to avoid and prevent the depletion or permanent damage of Brookhaven's resources, which include the environment, built infrastructure, and civic capital that is the DNA of the City.
11. The City Manager and/or his/her designee may promulgate all necessary internal rules, regulations, and policies to ensure that this Budget Ordinance is followed.
12. Should any section of this resolution be declared invalid or unconstitutional by any court of competent jurisdiction, such declaration shall not affect the validity of the resolution as a whole or any part thereof which is not specifically declared to be invalid or unconstitutional.

SO ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF  
BROOKHAVEN, GEORGIA THIS 26<sup>th</sup> DAY OF NOVEMBER, 2019.

Approved by:

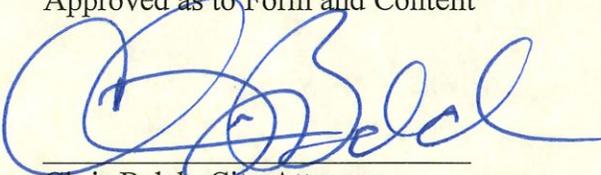
  
Joseph J. Gebbia, Mayor Pro Tem

Attest:

  
Susan Hiott, City Clerk



Approved as to Form and Content

  
Chris Balch, City Attorney

ORD 2019-11-02

City of Brookhaven, GA  
2020 Proposed Budget  
All Funds - Schedule of Fund Revenues and Expenditures

	General Fund	Confiscated Assets Fund	SreetLight Special Revenue Fund	Enhanced 911 Special Revenue Fund	Grants Fund	Special Tax District #1 Revenue Fund	Hotel Motel Tax Fund	HOST Special Revenue Fund	SPLOST Special Revenue Fund	Debt Service Fund	Stormwater Fund	Vehicle Replacement Fund	Capital Improvement Program Fund	Totals
Taxes	\$20,962,631	\$0	\$0	\$0	\$0	\$800,000	\$4,133,332	\$0	\$0	\$2,165,100	\$0	\$0	\$0	\$28,061,063
Licenses and Permits	3,120,000	-	-	-	-	-	-	-	-	-	-	-	-	3,120,000
Intergovernmental	-	-	-	-	829,047	-	-	-	7,750,000	-	-	-	-	8,579,047
Charges for Services	632,650	-	435,616	1,119,434	-	-	-	-	-	-	2,139,000	-	-	4,326,700
Fines and Forfeitures	1,225,000	50,050	-	-	-	-	-	-	-	-	-	-	-	1,275,050
Investment Income	50,000	-	-	-	-	-	-	-	-	-	-	-	120,394	170,394
Miscellaneous Revenue	82,000	-	-	-	-	-	-	-	-	-	-	-	-	82,000
Other Financing Sources	1,615,000	-	14,384	150,000	-	-	-	403,213	-	3,333,921	350,000	825,000	6,794,604	13,486,122
<b>Total Sources of Funds</b>	<b>\$27,687,281</b>	<b>\$50,050</b>	<b>\$450,000</b>	<b>\$1,269,434</b>	<b>\$829,047</b>	<b>\$800,000</b>	<b>\$4,133,332</b>	<b>\$403,213</b>	<b>\$7,750,000</b>	<b>\$5,499,021</b>	<b>\$2,489,000</b>	<b>\$825,000</b>	<b>\$6,914,998</b>	<b>\$59,100,376</b>
Mayor & Council	\$387,805	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$387,805
City Manager	899,235	-	-	-	-	-	-	-	-	-	-	-	-	899,235
City Clerk	353,355	-	-	-	-	-	-	-	-	-	-	-	-	353,355
Finance	2,196,390	-	-	-	-	-	-	-	-	-	-	-	-	2,196,390
Law/Legal	560,000	-	-	-	-	-	-	-	-	-	-	-	-	560,000
Information Technology	1,661,975	-	-	-	-	-	-	-	-	-	-	-	-	1,661,975
Human Resources	283,980	-	-	-	-	-	-	-	-	-	-	-	-	283,980
Communications	585,915	-	-	-	-	-	-	-	-	-	-	-	-	585,915
Municipal Court	874,735	-	-	-	-	-	-	-	-	-	-	-	-	874,735
Police	10,471,519	50,050	-	1,269,434	15,000	800,000	-	-	-	2,275,000	-	825,000	-	15,706,003
Public Works	1,552,704	-	450,000	-	464,047	-	-	-	-	-	-	-	5,814,998	8,281,749
Parks & Recreation	3,467,702	-	-	-	-	-	-	-	-	2,552,790	-	-	1,100,000	7,120,492
Community Development	3,403,549	-	-	-	-	-	-	-	-	-	-	-	-	3,403,549
Economic Development	104,360	-	-	-	-	-	-	-	-	-	-	-	-	104,360
Tourism	-	-	-	-	-	-	4,133,332	-	-	671,231	-	-	-	4,804,563
Non-Department	884,057	-	-	-	-	-	-	403,213	7,750,000	-	-	-	-	9,037,270
Stormwater	-	-	-	-	350,000	-	-	-	-	-	2,489,000	-	-	2,839,000
<b>Total Uses of Funds</b>	<b>\$27,687,281</b>	<b>\$50,050</b>	<b>\$450,000</b>	<b>\$1,269,434</b>	<b>\$829,047</b>	<b>\$800,000</b>	<b>\$4,133,332</b>	<b>\$403,213</b>	<b>\$7,750,000</b>	<b>\$5,499,021</b>	<b>\$2,489,000</b>	<b>\$825,000</b>	<b>\$6,914,998</b>	<b>\$59,100,376</b>