



VISION: Brookhaven will be nationally recognized as a beautiful community where multiple generations can live in safety, flourish in business, and succeed in a historic, sustainable environment with exceptional education and transportation options.

MISSION: In support of the Brookhaven vision the City government shall: encourage and maintain a beautiful community, meet public safety needs, develop an environment for business success, promote sustainable projects and activities, identify and preserve historic and neighborhood resources, facilitate educational opportunities, and improve transportation conditions, connectivity, and options while listening to and communicating with the public.

Your Leaders

Mayor

John Ernst, 2016-2019

City Council

Linley Jones, District 1, 2016-2019

John Park, District 2, 2014-2017

Bates Mattison, District 3 (Mayor Pro Tem), 2016-2019

Joe Gebbia, District 4, 2014-2017

City Administration

Christian Sigman, City Manager

Steven Chapman, Assistant City Manager

Chris Balch, City Attorney

Susan Hiott, City Clerk

Linda Nabers, Finance Director



City of Brookhaven, Georgia

2018 Adopted Budget

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To: Mayor John Ernst Jr. & City Council

From: Christian Sigman, City Manager

Copies: Steven Chapman, Assistant City Manager

Date: October 10, 2017

Subject: 2018 Adopted Operating and Capital Budgets

I am pleased to transmit for consideration the 2018 Adopted Operating Budget and Capital Improvement Plan. The 2018 Adopted All-funds Budget totals \$49,979,045 and represents a decrease of \$23,351,378 (31.8%) from the 2017 budget as revised. This decrease is primarily attributable to a decrease of inter-fund transfers with the initial start-up of the Capital Improvement Fund during 2017. That effort resulted in the one-time appropriation of resources within the Homestead Optional Sales Tax (HOST) Fund to establish capital projects in the Capital Improvement Fund to formal projects that were established in prior years, but have not been completed.

The 2018 Adopted Budget without inter-fund transfers totals \$40,710,764 including \$25,966,748 in the General Fund. With the creation of a Grants Fund, Capital Improvement Fund, and Vehicle Replacement Fund, the budget is more transparent as to the use of every budgetary resource.

10 Takeaways for the 2018 Adopted Budget

1. The budget is structurally balanced; with revenues exceeding expenditures.
2. The 2.74 millage rate is unchanged and remains one of the lowest in DeKalb County.
3. The 2018 year-end General Fund reserve is projected at 25% of General Fund expenditures.
4. The 2018 Proposed Budget includes full-year funding for two positions added after the 2017 budget was adopted in November 2016 to enhance City communications.
5. The 2018 paving program is funded \$2.5 million consistent with the 2018-2022 paving plan.
6. Parks Master Plan implementation funding is proposed at \$1.2 million.
7. The proposed budget includes funding for a 3.0% merit-based salary adjustment for employees.
8. There is a focus on Emergency Management and Business Continuity with proposed funding for a Citywide all hazards mitigation plan.
9. The 2018 Proposed Budget includes establishing the Brookhaven Tourism Department with a reduced presence with Discover DeKalb.
10. Construction of Phase I of the Peachtree Creek Greenway is funded and will begin in the second quarter 2018.

2018 Adopted Budget - All Funds

| | |
|--------------------------------------|---------------------|
| General Fund | \$25,966,748 |
| Restricted Funds | |
| Confiscated Assets Fund | 64,900 |
| Streetlight Special Revenue Fund | 450,000 |
| Enhanced 911 Special Revenue Fund | 1,075,000 |
| Grants Fund | 841,010 |
| Special Tax District #1 Revenue Fund | 641,608 |
| Hotel Motel Tax Fund | 3,600,000 |
| HOST Special Revenue Fund | 6,595,860 |
| Capital Improvement Fund | 6,970,860 |
| Debt Service Fund | 581,344 |
| Stormwater Utility Fund | 2,500,000 |
| Vehicle Replacement Fund | 691,715 |
| Total | \$49,979,045 |

Additional detail at the department and fund level is provided in the Department Summaries and Restricted Fund Summaries of this budget document.

This budget transmittal also includes the 2018 Capital Improvement Plan for proposed projects spanning the Public Works, Parks & Recreation, and Information Technology Departments. Funding for the 2018 proposed capital projects is primarily from the HOST Fund, Hotel Motel Tax Fund, Grants Fund, and a transfer from the General Fund. Each of these proposed funding sources is reflected in the 2018 Adopted Budget.

Finally, the 2018 Adopted Budget includes the Vehicle Replacement Fund for the first time. This fund provides for the orderly replacement of City vehicles and ensures there is sustainable funding for these key operational assets. The Vehicle Replacement Fund is shown in the Restricted Funds section of this budget document.

The balance of this 2018 Adopted Budget document includes the following major sections:

- Financial Policies
- Financial Summaries
- Planning Processes
- Department Summaries
- Restricted Fund Summaries
- Capital Improvement Plan
- Revenue & Expenditure Detail
- Appendices

While the 2018 Adopted Budget supports the City's planning documents and is reflective of prudent financial and operational management, I encourage citizen input to help finalize the 2018 budget for the City of Brookhaven. Public hearings are scheduled for October 24, 2017 and November 14, 2017. Budget adoption is scheduled for November 14, 2017. Additional meeting information is available on the City of Brookhaven website.

Development of the 2018 Adopted Budget could not be possible without the contributions of a high-performing City staff and quality vendors. I would like to extend a special thank you to Assistant City Manager Steve Chapman for coordinating the development of this adopted budget.

Respectfully Submitted,

Christian Sigman
City Manager



Para: Alcalde John Ernst Jr. & Consejo de la Ciudad

De: Christian Sigman, Gerente Municipal

Copia: Steve Chapman, Subgerente Municipal

Fecha: 10 de octubre del 2017

Asunto: Presupuestos de Operación y Capitales adoptados para el 2018

Me es grato transmitir, para su consideración, el plan de Mejoramiento de Presupuestos de Operación y Capitales adoptados para el 2018. El Presupuesto adoptado del 2018 asciende a \$49,979,045 y representa un descenso de \$23,351,378 (31.8%) del presupuesto del 2017. Este descenso se atribuye principalmente a una reducción de las transferencias de fondos internos al inicio del Fondo de Mejoramiento Capital durante el año 2017. Este esfuerzo resultó en una asignación de recursos dentro del Fondo de Impuestos de Venta Opcionales de Propiedades (Homestead Optional Sales Tax - HOST), para establecer proyectos capitales en el Fondo de Mejoramiento de Capital para proyectos formales que se establecieron en años anteriores, pero aún no han sido completados.

El Presupuesto Adoptado del 2018 sin transferencias de fondos internos tiene un total de \$40,710,764 incluyendo \$25,966,748 en el Fondo General. Junto a la creación de un Fondo de Subvenciones, Fondo de Mejoramiento de Capital, y Fondo de Reemplazo de Vehículos, el presupuesto es más transparente en cuanto al uso de cada recurso presupuestario.

10 Aportes para el Presupuesto Adoptado del 2018

1. El presupuesto esta estructuralmente equilibrado; con ingresos que exceden los gastos.
2. La tasa de amillaramiento de 2.74 no ha cambiado y sigue siendo la más baja en el Condado de DeKalb.
3. La reserva del Fondo General de fin de año de 2018 se proyecta en un 25% de los gastos del Fondo General.
4. El presupuesto propuesto para el 2018 incluye un año de financiación en donde se añadió dos puestos después de que el presupuesto del 2017 fuera adoptado en noviembre del 2016 para el mejoramiento del departamento de comunicación.
5. El programa de pavimentacion del 2018 es financiado a \$2,5 millones, de acuerdo con el plan de pavimentación del 2018-2022.
6. La implementación del financiamiento del Plan Maestro de Parques se ha propuesto en \$1,2 millones.

7. El presupuesto adoptado incluye financiamiento para un ajuste de salario basado en el mérito de 3.0% para los empleados.
8. Se hace un enfoque en la gestión de emergencias y la continuidad de los negocios, con la financiación propuesta para planificación y ejercicios prácticos.
9. El presupuesto adoptado para el 2018 incluye el Departamento de Turismo de Brookhaven con una presencia reducida en Discover DeKalb.
10. La construcción de la primera fase de Peachtree Creek Greenway está financiada y comenzará en el segundo trimestre del 2018.

Detalles adicionales a nivel de los departamentos se suministra en el Resumen de los Departamentos de este documento de presupuesto.

Presupuesto Adoptados del 2018 – Todos los fondos

| | |
|---|---------------------|
| Fondo General | \$25,966,748 |
| Fondos Restringidos | |
| Fondos Confiscados | 64,900 |
| Fondo Especial de Ingresos de Alumbrados de Calle | 450,000 |
| Mejora de Fondo Especial de Ingresos del 911 | 1,075,000 |
| Fondo de Subvenciones | 841,010 |
| Impuesto Especial de Distrito #1 Fondo de Ingreso | 641,608 |
| Fondo de Impuesto de Hotel Motel | 3,600,000 |
| Fondo Especial de Ingresos HOST | 6,595,860 |
| Fondo de Mejoras de Capital | 6,970,860 |
| Fondo de Servicio de Deuda | 581,344 |
| Fondo de Utilidad de Aguas Pluviales | 2,500,000 |
| Fondo de Reemplazo de Vehículos | 691,715 |
| Total | \$49,979,045 |

En esta transmisión del presupuesto también incluye el Plan de Mejoramiento Capital del 2018 que abarca los Departamentos de Obras Públicas, Parques y Recreación, y Departamentos de Información

Tecnológica. El financiamiento para los proyectos de capital propuestos para el 2018 viene del Fondo de HOST, Fondo de Impuestos de Hotel Motel, Fondos de Subvención, y transferencias del Fondo General. Cada una de las fuentes de financiación propuestas se ven reflejadas en el Presupuesto de Operación Adoptado para el 2018.

Por último, el Presupuesto Adoptado para el 2018 incluye por primera vez el Fondo de Reemplazo de Vehículos. Este fondo interno sirve para el reemplazo de vehículos de la Ciudad y asegura que exista un financiamiento sostenible para estos recursos fundamentales. El Fondo de Reemplazo de Vehículos se muestra en la sección de Fondos Restringidos de este documento presupuestario.

El balance de este documento del Presupuesto Adoptado para el 2018 incluye las siguientes secciones principales:

- Políticas Financieras y Presupuestarias
- Resúmenes Financieros
- Procesos de Planificación
- Presupuestos de los Departamentos
- Fondos Restringidos
- Plan de Mejoramiento Capital del 2018
- Detalle de ingresos y gastos
- Apéndices

Mientras que el Presupuesto Adoptado para el año 2018 apoya las prioridades de planificación de la Ciudad y se refleja una prudente gestión financiera y operacional, yo animo a la participación de los ciudadanos ah ayudar a finalizar el presupuesto del 2018 para la Ciudad de Brookhaven. Las audiencias públicas están programadas para el 24 de octubre del 2017 y el 14 de noviembre del 2017. La aprobación del presupuesto está programada para el 14 de noviembre del 2017. La información adicional de la reunión está disponible en el sitio web de la Ciudad de Brookhaven.

El desarrollo del Presupuesto Adoptado para el 2018 no podría ser posible sin las contribuciones del alto desempeño del personal de la Ciudad y proveedores. Quisiera extender un agradecimiento especial al Subgerente Municipal Steve Chapman por coordinar el desarrollo de este Presupuesto Propuesto.

Respetuosamente,

Christian Sigman
Gerente Municipal



City of Brookhaven, GA Community Profile

A leading center of commerce in DeKalb County and the Atlanta metropolitan region, Brookhaven continues to make its mark as a thriving business destination and premier residential community. The City's well-educated and diverse population continue to provide an excellent mix of workforce talent and cultural inclusiveness.



Major employers include AT&T Mobility world headquarters and Sysnet Global Solutions North American headquarters. In 2018, the City looks forward to welcoming The Weather Company world headquarters. Also in 2018, Brookhaven will celebrate the opening of Children's Hospital of Atlanta (CHOA) Center for Advanced Pediatrics as well as the Atlanta Hawks and Emory Healthcare joint training facility and sports medicine center.

Brookhaven's stable housing base provides a diverse mix of owner-occupied and rental units attracting a dynamic socio-economic mix of residents. The City's vibrant Latin American community provides many unique, locally-owned and operated shops on the south side while Perimeter Center, on the north side, provides one of Metro Atlanta's largest business and shopping districts.

Brookhaven's easy access to public transportation, public and private education offerings, and the growing metro Atlanta business environment offers families and businesses the ideal live, work, play option.

Brookhaven 2018 Report Sampling Sources

Data Sources

United States Census Bureau, 2016 Community Facts

**July 2016 update*

***U.S. Census Bureau, 2010-14 American Community Survey 5-year estimates, no update published.*

All others, U.S. Census Bureau, 2011-15 American Community Survey 5-year estimates

| Brookhaven Data Sampling | | |
|---------------------------------------|----------------|-------------------|
| U.S. Census Update* | Georgia | Brookhaven |
| Population (July 2016) | 10,310,317 | 52,444 |
| Median Age (July 2016) | 35.9 | 33.6 |
| Population Demographics** | | |
| Hispanic or Latino | 9.1% | 26.6% |
| Black or African American | 30.9% | 9.5% |
| Asian | 3.5% | 5.2% |
| Family Households | 68.0% | 47.3% |
| With under 18 | 35.5% | 22.7% |
| With 65+ | 22.7% | 15.8% |
| Household (HH) | | |
| Total Units | 3,540,690 | 21,780 |
| Persons per HH | 2.72 | 2.29 |
| Owner Occupied | 64.2% | 49.6% |
| Monthly costs with mortgage | \$1,388 | \$2,270 |
| Monthly costs no mortgage | \$394 | \$652 |
| Median Gross Rent | \$874 | \$1,120 |
| Median Value | \$148,000 | \$368,300 |
| LABOR FORCE | | |
| In civilian labor force (age over 16) | 62.6% | 75.6% |
| Travel to work in minutes | 27.2 | 26.2 |
| EDUCATION (age over 25) | | |
| High School Graduate + | 85.4% | 87.7% |
| Bachelor's Degree + | 28.8% | 60.4% |
| INCOME | | |
| Median HH Income | \$49,349 | \$69,277 |
| Median Per Capita Income | \$25,427 | \$49,247 |
| Persons in Poverty | 17% | 15.2% |
| IMMIGRATION | | |
| Foreign Born Individuals | 9.7% | 23.8% |
| Bi-lingual HH | 13.4% | 34.0% |



