



Must be uploaded through the Project Portal:
<https://cityworks.brookhavenga.gov/ProjectPortal>

RESIDENTIAL PLAN REVIEW DATA

PROPERTY

Site Address:	Lot #:	Zip:
<input type="checkbox"/> New Single Family Residence <input type="checkbox"/> New Townhome <input type="checkbox"/> New Duplex <input type="checkbox"/> Addition/Conversion <input type="checkbox"/> Alteration to add bedrooms or baths		

AREA OF CONSTRUCTION i.e. new construction, addition, conversion of unfinished space to finished space, alterations adding beds/ baths:

Square Feet per Floor	Finished		Unfinished		Attached Space (unheated)		Existing		New	
		SF		SF		SF				
Basement:		SF		SF		SF	Garage/Carport	No. Bedrooms:		
First Floor:		SF		SF		SF	Porch, Screened Porch, Portico	No. Full Baths:		
Second Floor:		SF		SF		SF	Deck	No. Half Baths:		
Third Floor		SF		SF		SF	Other _____			
TOTAL NEW SF		SF		SF		SF				
TOTAL EXISTING SF		SF		SF		SF	GRAND TOTAL NEW + EXISTING SF			SF

FOUNDATION – Minimum depth of footings = 12 inches. Minimum two (2) runs of #4 rebar required.

Footing Dimensions:	width x	length x	depth	Steel Size:
Foundation Walls:	thickness x	height		Steel Size:

FRAMING

Load Bearing Framed Walls:	Stud Size	x	Spacing	OC	Header Size	x	
Wall Bracing Type:	<input type="checkbox"/> OSB	<input type="checkbox"/> Drywall	<input type="checkbox"/> Fiberboard	<input type="checkbox"/> Let-In Bracing	<input type="checkbox"/> Other	_____	
Garage Door Header:	Size	x	Span	FT	Type		
Floor Joists: First Floor	Size	x	Span	FT	Type		
Floor Joists: Second Floor	Size	x	Span	FT	Type		
Floor Joists: Other	Size	x	Span	FT	Type		
Exterior Wall Covering Types:	<input type="checkbox"/> Brick	<input type="checkbox"/> Stone	<input type="checkbox"/> Wood	<input type="checkbox"/> Vinyl	<input type="checkbox"/> Fiber Cement Board	<input type="checkbox"/> Stucco	<input type="checkbox"/> EIFS
Chimney/Fireplace Type:	<input type="checkbox"/> None	<input type="checkbox"/> Pre-Fab	<input type="checkbox"/> Masonry				

ROOF

Rafters:	Size	x	Span	FT	Spacing	OC	Type
Method Used to Establish Continuous Tie or Load Path:							
Attic Ventilation:	Type				Total Vent Area		

ELECTRICAL SERVICE

Main:	# Panels	Volts	Amps	Location
Subpanels:	# Panels	Volts	Amps	Location

HVAC – Signed REScheck required for new home construction

Furnace #1:	Size BTU's	<input type="checkbox"/> Gas	<input type="checkbox"/> Electric
Furnace #2:	Size BTU's	<input type="checkbox"/> Gas	<input type="checkbox"/> Electric

PLUMBING

Plumbing Materials:	Distribution	Supply	Waste
Water Heater:	Size GAL	<input type="checkbox"/> Gas	<input type="checkbox"/> Electric

DECKS – Design must comply with 2015 Georgia Prescriptive Deck Details or be engineered design.

Deck:	Size	x	Height Above Finished Grade	FT to Floor
Joists:	Size	x		
Beams:	Size	x		
Posts:	Size	x		
Footing Dimensions:	width x	length x	depth	Steel Size