



Temporary Signage Options on Private Property

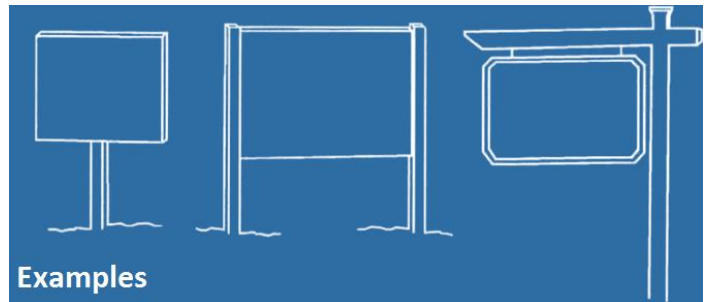
The City of Brookhaven has various sign regulations which govern the type and number of signs that can be displayed on private property. In order to help you understand how these ordinances apply to temporary signage on your property, the City has created this guide.

STANDARD INFORMATIONAL SIGN (NO PERMIT REQUIRED)

A standard informational sign is a non-illuminated sign with a rigid sign face made for short term use, containing no reflecting elements, flags or projections and which is mounted on a post, stake or metal frame with a thickness or diameter not greater than three and one-half inches.

Requirements:

- One (1) sign per lot not to exceed sixteen (16) square feet in area OR up to four (4) signs not to exceed an aggregate sign area of sixteen (16) square feet
- Maximum height of six (6) feet above ground level



Examples

BANNER (PERMIT REQUIRED – FEE: \$25.00 FOR EACH 14-DAY PERIOD)

A banner is a sign other than a flag with or without characters, letters, illustrations or ornamentation applied to cloth, paper or fabric that is intended to be hung either with a frame or without a frame. Flags, canopy, and standard informational signs are *not* considered banners.

Requirements:

- Maximum size of twenty-four (24) square feet
- Maximum height of eight (8) feet above grade when on the ground
- If on building, cannot extend above the roof line
- No more than one (1) banner shall be displayed per street frontage on any lot at one (1) time
- Timeframe not exceeding fourteen (14) days with no more than three (3) such fourteen (14) day periods being permitted per calendar year per lot
- All banners must be maintained in good condition (e.g. no holes, tears, damage)

Exceptions:

- Residential properties may display a banner, without receiving a permit; however, the fourteen (14) day period shall begin on the date when a notice is provided by the City in response to a complaint filed with the City or observed by code enforcement
- For private schools and places of worship located in residential zoning districts, banners shall be allowed for a period not exceeding twenty (20) days with no more than eight (8) such twenty (20) day periods permitted per calendar year per lot

GENERAL RESTRICTIONS

- Balloons and streamers are prohibited
- All signs must be located out of the public right-of-way (as a general rule, this distance is 10 feet from the back of the curb or the edge of pavement when no curb is present)
- The City, without any notice to any party, will remove any sign placed in the public right-of-way, placed on public property, or any sign that poses an immediate safety threat to the life or health of any member of the public.
- Please contact the Department of Community Development at 404-637-0500 for details about Construction and Special Event signs.