

**City of Brookhaven
Strategic Planning Session
March 18, 2016
Facilitator, Langford D. Holbrook, Institute of Government, UGA**

Agenda

1. Individual goals for the session
 - *Each participant tells the group **what must happen for this to be a successful planning session.***
 - *Facilitator will record and post in the room to refer back to during the session.*
2. What is your vision for the future of the city of Brookhaven?
 - *Facilitated session to identify key words and concepts representing the group's future vision for recreation.*
3. Current environment assessment
 - *Facilitated discussion to assess the current environment and future needs and trends in the city of Brookhaven:*
 - ***What is working well?***
 - ***What needs improvement?***
 - ***What are current or future trends or needs the Mayor and Council must be aware of?***
4. Identification of goals
 - *Given the vision, current environment, priorities and needs, what are the Mayor and Council's goals? What needs to be done over the next 18 months?*
 - *Prioritize top five if necessary*
5. Identification of action strategies
 - *For each of the top five goals identify up to three specific action strategies necessary to fulfill the objective (where to get started)*
6. Review of next steps
 - *Facilitator will work with city and county staff to develop implementation specifics for each action identified by the City. For each action item the following will be determined:*
 - *Who is responsible*
 - *Timetable for start and completion*
 - *Budget and identification of funding sources if applicable*
 - *Identification of partners and their roles*
 - *Identification of obstacles and possible solutions*
 - *First three steps*
7. Wrap-up, questions and final thoughts
8. Adjourn